



Munhall Sanitary Sewer
Municipal Authority

Dave Younkings, Chairman
Matthew Bovee, Vice Chairman
James Barca, Jr., Secretary
Tony DeMartino, Treasurer
Joseph Ballas, Board Member
Romel Nicholas, GTN Law, Solicitor
Jason Stanton P.E., LSSE, Engineer
Jacquelyne Coles, Manager

MONTHLY MEETING AGENDA
Wednesday, October 1, 2025
6:00 PM

Pledge of Allegiance

- I. Call to Order at ____ PM
- II. Roll Call (Mr. Younkings, Mr. Bovee, Mr. DeMartino, Mr. Barca, Mr. Ballas
 - a. Mrs. Coles, Mrs. Cregan, Ms. Donaldson, Mr. Bajek, & Mr. Nicholas & Mr. Gannon
- III. Announcements
- IV. Public Comment and/or Questions on Agenda Items
- V. Consultant Reports (Engineer & Solicitor)
- VI. Manager, Office and Operations Reports
- VII. Unfinished Business
 - 1 Lateral/ Main Sewer Repair at 617 E 19th
- VIII. New Business
 - 1 Discussion on 3rd party services for billing
- IX. Items for Consideration
 - 1. *Motion* to approve the minutes from the monthly board meeting held September 6, 2025, as distributed to the board.
 - 2. *Motion* to approve the payment of bills as submitted to the Board, for the period of September 1, through September 30, 2025, in the amount of \$23,582.82
 - 3. *Motion* to approve gross payroll for the month of September 2025 in the amount of \$_____
 - 4. *Motion* to approve Smart Bill Corp as the Print and Mail provider for the Authority beginning with the 01/2026 billing cycle.
 - 5. *Motion* to approve First Commonwealth Bank as the lockbox and remote capture service for sewage payments beginning with the 01/2026 billing cycle.
 - 6. Motion to approve Invoice Cloud as the payment processor beginning with the 01/2026 billing cycle.
 - 7. Motion to reimburse Mr. Patrick McGuire \$3,500.00 for work that was completed by McVay Plumbing within the public ROW during a lateral repair.
 - 8. *Motion* to approve the following refunds on properties that have been issued a final bill and have a credit balance:
 - a. 135 E 22nd Ave - \$28.87
 - b. 3637 Valewood Drive - \$235.06
 - c. 4111 Main Street - \$40.47

Good of the Organization OR General Comments

- 1. Motion for Executive Session: _____
 - a. Motion to take action on Executive Session items.
- 2. Motion to Adjourn at _____