

# MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY

## REGULAR MEETING MINUTES

### Wednesday December 4<sup>th</sup>, 2024

Chairman Younkins called the Meeting to Order at 6:00 pm.

Pledge of Allegiance

Mrs. Coles conducted roll call:

Dave Younkins, Matthew Bovee (late), Tony DeMartino, Jim Barca, Joe Ballas

Also Present: Jacquelyne Coles, Office manager

Mr. Sportelli, Engineer

Mr. Nicholas, Solicitor (late)

Mr. Gannon, Solicitor

Toni Cregan

Jason Panuccio

ANNOUNCEMENTS: Presentation given by LSSE about storm water, MS4 initiatives, and fees.  
Jason Panuccio was introduced to the board as the newest MSSMA employee.

#### PUBLIC COMMENTS OR QUESTIONS ON AGENDA ITEMS:

1. Mrs. Frye asked about item D. What is the M44 and why is it being transferred? The explanation was given.
2. Mrs. Frye questioned items E & F. Stated that ratifying means it was already done and now is being made public. Asked where property was located? What size is the lot? Also, asked what the lot is being used for. All questions were answered.
3. Mrs. Frye questioned item G for the change order. Asked if motions G & H go together. Questioned if the project had that much of an increase in cost. All questions were answered.

#### ENGINEER'S REPORT (Report Attached)

1. Miscellaneous Tasks –
  - a. Waterfront Pump Station Parking Pad
    - i. LSSE preparing to bid subject project pending resolution of U.S. Steel easement. LSSE to evaluate generator exhaust issue as part of August 2024 power failure.
  - b. WMSSMA Homeville Pump Station
    - i. Agreement between MSSMA, WMSSMA, and ALCOSAN approved by ALCOSAN at the ALCOSAN board meeting on 8/29/2024. Agreement signed by Munhall Boro. Work currently on hold through the remainder of 2024 because of utility conflicts with Duquesne Light and PA American Water. LSSE will be reaching out for an update.
2. Developments –
  - a. Vondera Street
    - i. LSSE received a response letter and revised drawings September 13<sup>th</sup>, 2024. LSSE responded via letter 10/02/2024. Developers Agreement needs executed.
  - b. Steel Valley School
    - i. LSSE has reviewed redline markups to the developer's agreement and have no comments. DEP approved planning module by letter date 08/30/2024. Developers agreement signed and received 10/02/24.
3. Rules and Regulations
  - a. Review ongoing.
4. NPDES Permit tasks
  - a. October 2024 had 0 SSO's and 1 CSO's
  - b. Visual inspections – LSSE to work with Manager on this task
  - c. Future discussion to be had on changing the permit report to 0.5" of precipitation from 0.25" as per current permit requirement.

5. Phase II Consent Order and Agreement Tasks
  - a. Regionalization
    - i. Revised Regional Transfer Agreement exhibit expected from ALCOSAN by 09/09/2024 via email to accommodate existing conditions of ownership of sewer lines on Greentree Road and Gates Drive attributed to PWSA. It's ALCOSAN's goal to have MSSMA regionalization sewers transferred by the end of the year.
  - b. Phase II COA Deliverables
    - i. M-44
      - A. LSSE is coordinating with David Rowland from PAWC on potential water main break. Two water service lines, one main line repair completed, and another located. PAWC investigation being conducted.
    - ii. M-45
      - A. Final design work is in progress. A conceptual drawing and current design sheet were provided to PJ Ostrowski at the Munhall Fire Department Station 200.
    - iii. M-49
      - A. SSOEP to be completed by 3RWW for submittal by 12/31/2024. LSSE provided SFR information to be included in Section 4 on November 8<sup>th</sup>, 2024. Report under final review.
6. MSSMA O&M program – “5 Phase Initiative”
  - i. Phase III O/M Inspections and Repairs Contract
    - A. Partial payment No. 1 received November 27, 2024. LSSE issued letter dated December 4, 2024 recommending payment in the amount of \$15,433.11.
7. West Run J-35 Sewer Improvements
  - i. Construction has been completed. Final Change order and Payment Request No. 1 was recommended for payment by letter December 4, 2024 in the amount of \$85,342.30. Currently withholding 5% retainage associated with testing and closeout.
8. GIS Mapping
  - i. GIS deliverable planned for the end of the year to include mapping updates identified in the year 3 O&M CCTV program.
9. Funding opportunities
  - a. DCED ARPA H20PA Funding Application
  - b. Statewide LSA Funding Application
  - c. ALCOSAN GROW funding
    - i. ALCOSAN meeting on grant award decision held on 09/26/2024. Results to be announced via letter.
  - d. Allegheny County GEDTF Grants
    - i. The M-45 GI project grant application was submitted on 08/30/2024
  - e. EPA Inflation Reduction Act Community Change Grants
    - i. Grants open until November 21, 2024
    - ii. Potential to submit for M-45 GSI project

## SOLICITOR'S REPORT

1. Transfer Agreements – Solicitor, Manager, and Engineer are continuing work on logistics of the remaining 2 transfers. ALCOSAN recently provided a copy of the M-49 agreement. Solicitor is reviewing the same. Moving forward with M44.
2. In discussions about laterals under the street. Who is responsible?
3. Homestead Run Stream Retaining Wall and Culvert – proceed with RTK to Penndot.
4. Consent order compliance – being worked on
5. Collection matters – no response to correspondence.
6. Rules and Regulations – working on finalizing
7. US Steel Property – positive movement on the parking pad
8. Sales agreement for next door property purchase.

MANAGER REPORT (As Distributed)

1. Individual laterals
2. Intermunicipal agreement for pump station is set to expire July 2025. Working on a new agreement with West Mifflin.
3. Edge AI is doing great work
4. SVSD – waiting to replace deep manhole on property
5. M44 is set to be transferred.

Field Operations Report: available upon request

Legal Tax Deposits

1. Total collections for the month of November 2024 are as follows: \$270,765.11 total collected, less \$13,980.83 in fees and commissions equals a total NET collection of \$256,784.28.
2. Total credit card collections for the month of October 2024 (deposited in November) are as follows: \$136,495.59 total collected, less \$6,172.21 in fees and commissions equals a total NET collection of \$130,323.38.

Dye Tests

1. There was a total of 13 dye test certificates processed in November 2024. 10 were in the separate system and 3 in the combined.

OLD BUSINESS: None

NEW BUSINESS: Budget committee has met and budget is set.

MOTIONS:

- a. Motion to approve the meeting minutes from the Regular monthly meeting held on November 6<sup>th</sup>, 2024 as distributed to the board. First by Mr. DeMartino. Second by Mr. Ballas. All in favor. No opposed. Motion carries
- b. Motion to approve the payment of bills as submitted to the Board, for the period November 1<sup>st</sup> - November 30<sup>th</sup>, 2024, in the amount of \$50,131.79. First by Mr. Bovee. Second by Mr. Barca. All in favor. No opposed. Motion carries. \*Mr. Demartino reviewed and approved the bill list
- c. Motion to approve the gross payroll for the month of November 2024 in the amount of \$24,489.35 (3 pays in November). First by Mr. Ballas, Second by Mr. DeMartino. All in favor. No opposed. Motion carries.
- d. Motion to approve the signing of the Transfer Agreement Documents with ALCOSAN for M44. First by Mr. DeMartino. Second by Mr. Barca. All in favor. No opposed. Motion carries.
- e. Motion to ratify Resolution 2024-05 approving the purchase of the property identified as Lot & Block 132-S-110, Munhall PA 15120. First by Mr. Barca. Second by Mr. Ballas. All in Favor. No opposed. Motion carries.
- f. Motion to Execute the Sales Agreement for the negotiated and agreed property identified at Lot & Block 132-S-110, Munhall PA 15120 in the amount of \$65,000.00. First by Mr. Barca. Second by Mr. Ballas. All in Favor. No opposed. Motion carries.
- g. Motion to approve Change Order #1 for the J35 Sewer Project in the amount of \$15,834.00 as recommended by the Engineer. First by Mr. DeMartino. Second by Mr. Barca. All in favor. No opposed. Motion carries.
- h. Motion to approve the 1<sup>st</sup> pay request for the J35 Sewer Project with change orders in the amount of \$85,342.30 as recommended by the Engineer. First by Mr. Bovee. Second by Mr. Barca. All in favor. No opposed. Motion carries.
- i. Motion to approve pay application #1 for the Phase 3 CCTV Project to Edge AI in the amount of

\$15,433.11. First by Mr. Ballas. Second by Mr. DeMartino. All in favor. No opposed. Motion carries.

- j. Motion to approve the Resolution 2024-06 authorizing the Manager to act as the signatory for the PADEP application regarding the M49 Source Flow Reduction project for the Phase 2 COA. First by Mr. Barca. Second by Mr. Ballas. All in favor. No opposed. Motion carries.

GENERAL COMMENTS OR QUESTIONS FOR THE GOOD OF THE ORGANIZATION:

Mrs. Ondo commented on RTK process. Going forward what can and cannot be answered in a public meeting? Mr. Nicholas advised any/all are able to be asked, it's a matter of accessibility of documents at that moment.

- k. Motion to enter executive session @ 7:39 pm to discuss personnel and property matters. First by Mr. DeMartino. Second by Ballas.  
Exited executive session @ 8:25pm
- l. Motion to set employee rates as discussed in executive session. First by Mr. Bovee. Second by Mr. Barca. All in favor. No opposed. Motion carries.

Motion to adjourn at 8:26pm. First by Mr. DeMartino. Second by Mr. Ballas.

Next regular meeting to be held Wednesday, January 8<sup>th</sup>, 2025 at 6:00 pm.

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AS APPROVED AT THE JANUARY 8<sup>TH</sup>, 2025 REGULAR MEETING

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*David Younkings, Chairman, MSSMA*