

MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY
REGULAR MEETING MINUTES
Wednesday January 8th, 2025

Chairman Younkins called the Meeting to Order at 6:00 pm.

Pledge of Allegiance

Mrs. Coles conducted roll call:

Dave Younkins, Matthew Bovee, Tony DeMartino, Jim Barca, Joe Ballas

Also Present: Jacquelyne Coles, Office manager

Mr. Bajek, Engineer

Mr. Gannon, Solicitor

Toni Cregan, Office

ANNOUNCEMENTS:

1. Mr. Bovee has been reappointed to the MSSMA board by council for another 5 year term.
2. All Board member roles have stayed the same, no reorganization of positions.

PUBLIC COMMENTS OR QUESTIONS ON AGENDA ITEMS:

None

ENGINEER'S REPORT (Report Attached)

1. Miscellaneous Tasks –
 - a. Waterfront Pump Station Parking Pad
 - i. LSSE preparing to bid subject project pending resolution of U.S. Steel easement. LSSE to evaluate generator exhaust issue as part of August 2024 power failure.
 - b. WMSSMA Homeville Pump Station
 - i. Agreement between MSSMA, WMSSMA, and ALCOSAN approved by ALCOSAN at the ALCOSAN board meeting on 8/29/2024. Agreement signed by Munhall Boro. Work currently on hold through the remainder of 2024 because of utility conflicts with Duquesne Light and PA American Water. LSSE will be reaching out for an update.
 - c. LSSE to present MS-4 overview presentation at Munhall Borough's council meeting on 01/14/25. M-49 culvert inspection reports were provided by MSSMA. LSSE to review.
2. Developments –
 - a. Vondera Street
 - i. LSSE received a response letter and revised drawings September 13th, 2024. LSSE responded via letter 10/02/2024. Developers Agreement needs executed.
 - b. Steel Valley School
 - i. Status update letter to MSSMA issued 10/11/24. Shop drawing review letter issued 10/24/24. Cost-estimate and quantity take-off remain pending. Relocation completed, testing remains. All manholes installed, inspection completed 01/08/2025.
 - c. 881 East Waterfront Drive
 - i. Developer has submitted construction plans and PaDEP planning module. The Planning module was approved by PaDEP in November 2022 for 28 EDU's (11,200 gpd). Updated utility plans dated 12/19/24 reflecting a subdivided lot was submitted by developer's engineer. LSSE to review and provide comments.
3. Rules and Regulations
 - a. Review ongoing. Priority to be given to language updates regarding service laterals located under public roadways, dye testing by MSSMA staff (including fees, stormwater management, downspout disconnection, and multiple EDU tap in permits with a structured fee schedule.
4. NPDES Permit tasks
 - a. November 2024 had - SSO's and - CSO's. DO NOT HAVE DATA YET. LSSE to compile

- and transmit Q4 DMR reports upon receipt of data.
- b. Visual inspections – LSSE to work with Manager on this task
- c. Future discussion to be had on changing the permit report to 0.5” of precipitation from 0.25” as per current permit requirement.

5. Phase II Consent Order and Agreement Tasks

- a. Regionalization
 - i. LSSE issued regionalization repair CCTV data to ALCOSAN on 08/18/2023.
 - ii. ALCOSAN issued review memo on 09/22/2023.
 - iii. M-44 Transfer agreement – executed by MSSMA and transmitted to ALCOSAN on 12/06/2024. ALCOSAN plans to submit for permit transfer of M-44 regionalization assets to PaDEP in January 2025.
 - iv. M-45 Transfer Agreement – the transfer has been completed, the assets transferred were located in Homestead Borough.
 - v. M-49 Transfer Agreement – ALCOSAN requested repairs have been completed and acknowledged by ALCOSAN.
- b. Phase II COA Deliverables
 - i. Phase 2 COA 2024 progress reports – submitted 06/27/2024
 - ii. Latest multi-municipal Mon-Valley meeting held on 10/10/2024.
 - iii. M-44
 - A. LSSE is coordinating with David Rowland from PAWC on potential water main break. Two water service lines, one main line repair completed, and another located. PAWC investigation being conducted. Inspection of these sewers is to be added to the 2024 O&M CCTV (phase 3) scope of work.
 - iv. M-45
 - A. Final design work is in progress. A conceptual drawing and current design sheet were provided to PJ Ostrowski at the Munhall Fire Department Station 200. The overall M-45 list of projects report was submitted by 3RWW to ACHD/PaDEP on 12/19/24.
 - v. M-49
 - A. SSOEP to be completed by 3RWW for submittal by 12/31/2024. LSSE provided SFR information to be included in Section 4 on November 8th, 2024. Report under final review. Permits were submitted on 12/12/24. Bidding tentatively scheduled for spring 2025. Easement acquisition may be required to facilitate site access for planned repairs in the Creek street work area. LSSE to coordinate with MSSMA and GTN. The SSOEP was submitted by 3RWW to ACHD/PaDEP on 12/19/24.

Permits were submitted on 12/12/24. Bidding tentatively scheduled for Spring 2025. Easement acquisition may be required to facilitate site access for planned repairs in the Creek St. work area. LSSE to coordinate with MSSMA and GTN.

6. MSSMA O&M program – “5 Phase Initiative”

- i. Phase III O/M Inspections and Repairs Contract
 - A. Partial payment No. 1 received November 27, 2024. LSSE issued letter dated December 4, 2024 recommending payment in the amount of \$15,433.11.
 - B. Partial Payment No. 2 submitted by Edge AI Solutions, Inc. on 12/23/24. Progress meeting No. 2 held on 01/03/25. LSSE transmitted PE No. 2 review letter to MSSMA on 01/06/25.

7. West Run J-35 Sewer Improvements

- i. Construction has been completed. Final Change order and Payment Request No. 1 was recommended for payment by letter December 4, 2024 in the amount of \$85,342.30. Currently withholding 5% retainage associated with testing and closeout.

8. GIS Mapping

- i. GIS deliverable planned for the end of the year to include mapping updates identified

in the year 3 O&M CCTV program.

9. Funding opportunities

- a. DCED ARPA H20PA Funding Application
- b. Statewide LSA Funding Application
- c. ALCOSAN GROW funding
 - i. ALCOSAN meeting on grant award decision held on 09/26/2024. Results to be announced via letter.
- d. Allegheny County GEDTF Grants
 - i. The M-45 GI project grant application was submitted on 08/30/2024
- e. EPA Inflation Reduction Act Community Change Grants
 - i. Grants open until November 21, 2024
 - ii. Potential to submit for M-45 GSI project

SOLICITOR'S REPORT

1. Transfer Agreements – Solicitor, Manager, and Engineer are continuing work on logistics of the remaining 2 transfers. ALCOSAN recently provided a copy of the M-49 agreement. Solicitor is reviewing the same. M-44 executed and in movement.
2. In discussions about laterals under the street. Who is responsible?
3. Homestead Run Stream Retaining Wall and Culvert – solicitor in contact with all parties.
4. Consent order compliance – being worked on
5. Collection matters – no response to correspondence. Will schedule another meeting.
6. Rules and Regulations – working on finalizing
7. US Steel Property – proposed easement is pending

MANAGER REPORT (As Distributed)

1. Individual laterals
2. Intermunicipal agreement for pump station is set to expire July 2025. Working on a new agreement with West Mifflin.
3. Edge AI is doing great work
4. M44 is set to be transferred.
5. Budget is ready for approval (on agenda)
6. IT company quotes
7. Edge AI offered to host all of MSSMA CCTV videos for all phases.
8. On agenda for borough to have storm water presentation
9. Rules and Regs are ongoing.

Field Operations Report: available upon request

Legal Tax Deposits

1. Total collections for the month of December 2024 are as follows: \$212,978.18 total collected, less \$9,700.95 in fees and commissions equals a total NET collection of \$203,277.23.
2. Total credit card collections for the month of November 2024 (deposited in December) are as follows: \$113,825.57 total collected, less \$5,035.45 in fees and commissions equals a total NET collection of \$108,790.12.

Dye Tests

1. There was a total of 15 dye test certificates processed in December 2024. 10 were in the separate system and 5 in the combined.

OLD BUSINESS: None

NEW BUSINESS: None

MOTIONS:

- a. Motion to ratify the purchase of lot & block 132-S-110 for a total cost of \$66,791.44. The closing was 12/31/2024. First by Mr. DeMartino. Second by Mr. Barca. All in favor. No opposed. Motion carries

- b. Motion to approve the meeting minutes from the Regular monthly meeting held on December 4th, 2024 as distributed to the board. First by Mr. Ballas. Second by Mr. DeMartino. All in favor. No opposed. Motion carries
- c. Motion to approve the payment of bills as submitted to the Board, for the period December 1st – December 31st, 2024, in the amount of \$41,930.99. First by Mr. Barca. Second by Mr. Ballas. All in favor. No opposed. Motion carries. *Mr. Demartino reviewed and approved the bill list
- d. Motion to approve the gross payroll for the month of December 2024 in the amount of \$17,552.55. First by Mr. DeMartino, Second by Mr. Ballas. All in favor. No opposed. Motion carries.
- e. Motion to approve Pump Man Pittsburgh to repair the Myers pump (spare pump) for the Munhall Sewage Pump Station as quoted in the amount of \$6,557.00. First by Mr. Bovee. Second by Mr. Barca. All in Favor. No opposed. Motion carries.
- f. Motion to approve pay application #2 for the Phase 3 CCTV project to Edge AI in the amount of \$12,369.53. First by Mr. Ballas. Second by Mr. DeMartino. All in Favor. No opposed. Motion carries.
- g. Motion to approve IT Haven Pro for the IT management firm as quoted November 22, 2024. Comment by Mrs Frye about further research. Tabled.
- h. Motion to approve the 2025 Budget Draft as distributed to the Board. First by Mr. DeMartino. Second by Mr. Ballas. All in favor. No opposed. Motion carries.

GENERAL COMMENTS OR QUESTIONS FOR THE GOOD OF THE ORGANIZATION:

- i. Motion to enter executive session at 6:48pm to discuss personnel and potential litigation matters. First by Mr. DeMartino. Second by Mr. Barca. Exited executive session at 7:48pm.

Motion to adjourn at 7:49pm. First by Mr. DeMartino. Second by Mr. Ballas.

Next regular meeting to be held Wednesday, February 5th, 2025 at 6:00 pm.

AS APPROVED AT THE FEBRUARY 5TH, 2025 REGULAR MEETING

David Younkins, Chairman, MSSMA