

**MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY**  
**REGULAR MEETING MINUTES**  
**Wednesday September 4<sup>th</sup>, 2024**

Chairman Younkins called the Meeting to Order at 6:00 pm.

Pledge of Allegiance

Mrs. Cregan conducted roll call:

Present: Dave Younkins, Matthew Bovee, Tony DeMartino, Jim Barca, Joe Ballas

Also Present: Jacquelyne Coles, Office manager

Mr. Sportelli, Engineer

Mr. Bajek, Engineer

Mr. Nicholas, Solicitor

Mr. Gannon, Solicitor

Toni Cregan (absent)

ANNOUNCEMENTS: None

PUBLIC COMMENTS: None

ENGINEER'S REPORT (Report Attached)

1. Miscellaneous Tasks –
  - a. Waterfront Pump Station Parking Pad
    - i. LSSE preparing to bid subject project pending resolution of U.S. Steel easement. LSSE to evaluate generator exhaust issue as part of August 2024 power failure.
  - b. Sunset Drive/MH 299
    - i. Work to begin following J-35 West Run Road Sanitary Sewer Improvements project.
  - c. WMSSMA Homeville Pump Station
    - i. Agreement between MSSMA, WMSSMA, and ALCOSAN approved by ALCOSAN at the ALCOSAN board meeting on 8/29/2024.
2. Developments –
  - a. Vondera Street
    - i. Developer's agent has submitted an existing conditions map and letter of interest related to sewage capacity availability on 10/19. LSSE to draft capacity availability letter in response. Possibly townhouses. LSSE has responded by letter dated 11/17/23 advising of additional information required. Component 3 Module review completed on 01/26/24 LSSE reviewed letter issued 02/01/24. Component 3 response issued to the developer's engineer on 02/05/24. Developer comments received 03/19/24 LSSE to review letter. LSSE issued construction plan review letter dated 04/01/2024. LSSE received response letter and revised drawings via email dated 05/15/2024. LSSE to responded via 06/05/24 letter. Response to developer inquiry regarding component 4A sent July 19, 2024. Borough engineer complete 4A.
  - b. Steel Valley School
    - i. LSSE has reviewed redline markups to the developer's agreement and have no comments. DEP approved planning module by letter date 08/30/2024.
3. Rules and Regulations
  - a. Review ongoing.
4. NPDES Permit tasks
  - a. July 2024 had 0 SSO's and 5 CSO's
  - b. Visual inspections – LSSE to work with Manager on this task
  - c. Future discussion to be had on changing the permit report to 0.5" of precipitation from 0.25" as per current permit requirement.

5. Phase II Consent Order and Agreement Tasks
  - a. Regionalization
    - i. Revised Regional Transfer Agreement exhibit expected from ALCOSAN by 09/09/2024 via email to accommodate existing conditions of ownership of sewer lines on Greentree Road and Gates Drive attributed to PWSA. It's ALCOSAN's goal to have MSSMA regionalization sewers transferred by the end of the year.
  - b. Phase II COA Deliverables
    - i. M-44
      - A. LSSE is coordinating with David Rowland from PAWC on potential water main break. LSSE is coordinating with solicitor regarding lateral infiltration at 2107 West Run Rd.
    - ii. M-45
      - A. Final design work is in progress
    - iii. M-49
      - A. SSOEP to be completed by 3RWW for submittal by 09/30/2024. LSSE to provide SFR information to be included in section 4. Final design work is in progress.
  - c. Multi-Municipal Collaboration
    - i. Multi-Municipal Mon Valley meeting to be held 09/05/2024.
6. MSSMA O&M program – “5 Phase Initiative”
  - i. Phase III O/M Inspections and Repairs Contract
    - A. Contract documents are completed and ready for bid. Advertisement to be forwarded to MSSMA following prevailing wage rate discussion.
7. GIS Mapping
  - i. GIS deliverable planned for the end of the year to include mapping updates identified in the year 3 O&M CCTV program.
8. Funding opportunities
  - a. DCED ARPA H20PA Funding Application
  - b. Statewide LSA Funding Application
  - c. ALCOSAN GROW funding
  - d. Allegheny County GEDTF Grants
    - i. The M-45 GI project grant application was submitted on 08/30/2024
9. West Run J-35 Sewer Improvements
  - i. Pre-Construction meeting was held the week of August 12<sup>th</sup>. Site clearing has begun. The Contractor is anticipating completion by 09/30/2024.

## SOLICITOR'S REPORT

1. Transfer Agreements – Solicitor, Manager, and Engineer are continuing work on logistics of the remaining 2 transfers. ALCOSAN recently provided a copy of the M-49 agreement. Solicitor is reviewing the same.
2. Homestead Run Stream Retaining Wall and Culvert
3. Consent order compliance – being worked on
4. Collection matters – no response to correspondence.
5. Rules and Regulations – working on finalizing
6. US Steel Property – in communication with counsel. Proposal pending
7. Personnel manual review – cell/vehicle policies in manual for board consideration
8. Elementary School developer's agreement – solicitor awaits further direction
9. WMSSMA – agreement by both parties. Solicitor awaits further direction, if any.
10. Landlord Tennant billing – manager and solicitor to continue reviewing policy considerations.

## MANAGER REPORT (As Distributed)

### Tap-in Permits. New connections

1. 719 E 11<sup>th</sup> – waiting for easement/agreement for shared tap in
2. Superior St/Ellsworth – application sent
3. St. Rita/Convent – tap fees and EDU
4. Plate Mill Site – under construction
5. Steel Valley Elementary School – Developers Agreement

Phase 2 Consent Order

1. SSOEP extension is approved by PA DEP and to be submitted 09/30/24.
2. M-45 – GROW application submitted by LSSE on 06/28/24 – waiting for Senate
3. M-44 – micro monitoring is being conducted by ALCOSAN
4. M-49 – GROW application submitted by LSSE on 06/28/24.

ALCOSAN & Trunk Sewer Transfers

1. M-45 – completed and executed
2. M-44 – West Run Sewer in progress
3. M-49 – Homestead Run/Ravine in progress, signatures have been requested, transfer agreement sent to GTN for review prior to submission.

Phase 3 CCTV Project

1. Sam is working on locating and marking all manholes, verifying size, condition and if it can be opened prior to the start of the project.

SVSD Elementary Construction

1. Sent developer's agreement over to school
2. Contractor knocked off cone while excavating and knocked a bunch of dirt into the manhole. The line is still flowing, but it is noted and documented in case a vactor truck is needed.

Deduct Meter Program

1. In progress (application and instructions need created)

Employee Update

- a. Update to be discussed in executive session

Waterfront Pump Station

1. Survey completed. Drawing completed. Solicitor is talking to legal staff at US Steel for approval for parking pad.
2. Issue at pump station on 08/26/2024, and the generator was running and there was no power coming in to the station. Issue was underground and on the line that services the Rivers of Steel pump house. Discussion on plumbing the exhaust for the generator outside.

Monthly updates

1. PMAA in Hershey 9/15-9/18
2. Pryor learning @ \$299/year
3. Door hangers for field inspections have been sent to printers

Field Operations Report: available upon request

Legal Tax Deposits

1. Total collections for the month of August 2024 are as follows: \$313,105.04 total collected, less \$22,873.32 in fees and commissions equals a total NET collection of \$290,231.72.
2. Total credit card collections for the month of July 2024 (deposited in August) are as follows: \$115,633.95 total collected, less \$4,726.97 in fees and commissions equals a total NET collection of \$110,906.98.

Dye Tests

1. There was a total of 11 dye test certificates processed in August 2024. All were in the separate system.

OLD BUSINESS: None

NEW BUSINESS: None

MOTIONS:

- a. Motion to approve the meeting minutes from the Regular monthly meeting held on August 7th, 2024 as distributed to the board. First by Mr. Bovee. Second by Mr. DeMartino. No opposed. Motion carries
- b. Motion to approve the payment of bills as submitted to the Board, for the period July 1<sup>st</sup> – July 31<sup>st</sup> 2024, in the amount of \$826,240.80. First by Mr. Bovee. Second by Mr. Ballas. All in favor. No opposed. Motion carries. \*Mr. Demartino reviewed and approved the bill list
- c. Motion to approve the gross payroll for the month of July 2024 in the amount of \$12,628.70. First by Mr.

Barca, Second by Mr. Bovee. All in favor. No opposed. Motion carries.

- d. Motion to approve the advertising of the Phase 3 CCTV project as recommended by the Engineer. First by Mr. DeMartino. Second by Mr. Bovee. All in favor. No opposed. Motion carries.
- e. Motion to approve the manager and solicitor to work with LTS to address old accounts and previous data loads unable to be collected for 20 years. First by Mr. Bovee. Second by Mr. Ballas. All in favor. No opposed. Motion carries.
- f. Motion to approve the manager to advertise the sewer labor position. First by Mr. Bovee. Second by Mr. DeMartino. All in favor. No opposed. Motion carries.
- g. Motion to approve Resolution 2024-04 authorizing West Mifflin Sanitary Sewer and Stormwater authority to temporarily bypass and send flows through MSSMA's trunk sewer to ALCOSAN's M-49 connection. WMSSMA will have separate agreement with ALCOSAN. First by Mr. DeMartino. Second by Mr. Bovee. All in favor. No opposed. Motion carries
- h. Motion to approve the developers agreement with Steel Valley School District for the construction of the new elementary school campus subject to engineer and solicitor review. First by Mr. Ballas Second by Mr. DeMartino. All in favor. No opposed. Motion carries.
- i. Motion to approve refunds on the following final/closed accounts:  
3471 York Street - \$160.33  
3768 Wayne Rd - \$35.00  
1149 Ravine St - \$51.66  
144 E Eugene #2 - \$777.34  
First by Mr. DeMartino. Second by Mr. Ballas. All in favor. No opposed. Motion carries.

Motion to adjourn at 7:32pm. First by Mr. DeMartino. Second by Mr. Bovee.

Next regular meeting to be held Wednesday, September 4<sup>th</sup>, 2024 at 6:00 pm.

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AS APPROVED AT THE SEPTEMBER 4<sup>TH</sup>, 2024 REGULAR MEETING

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*David Younkings, Chairman, MSSMA*