

**MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY
REGULAR MEETING MINUTES
Wednesday December 7th, 2022**

Chairman Younkins called the Meeting to Order at 6:40pm.

Pledge of Allegiance

Mrs. Cregan conducted roll call:

Present: Matthew Bovee (late), Tony DeMartino, Larry Schamus, Dave Younkins, Jill Fleming-Salopek (absent)

Also Present: Jacquelyne Coles, Office manager
Mr. Scally, Engineer
Mr. Aluguvelli, Engineer
Mr. Boring, Solicitor
Toni Cregan, Office Assistant

ANNOUNCEMENTS:

No announcements

PUBLIC COMMENTS

No members of the public were present. No requests to speak were made.

ENGINEER'S REPORT (Report Attached)

1. **NPDES Compliance**

- a. Overflow Report Update
 - i. 0 SSO's in October 2022
 - ii. Tunnel activated 0 in October 2022

2. **Regionalization**

- a. Contract 2022-01 Regionalization Sewer Repair Project
 - i. Insight completed necessary sewer repairs and lining work
 - ii. Deliverables from Insight and subconsultants are expected by mid-December.
 - iii. Hatch recommends payment application numbers 1 and 2 as submitted by Insight Pipe. Total of \$43,733.79.

3. **3311 Main St Building Renovations**

- a. The UCC inspections were performed by Code Systems and a building permit was issued by the borough on 11/29/22.

- b. Hatch recommends the following payments
 - i. Building permit fee - \$1,1275.00 payable to Munhall borough
 - ii. Building inspection fee - \$1,145.00 payable to Code Systems
- c. TKA/Hatch performed onsite inspections for the sidewalk repair and interior work.
- d. Hatch recommends payment application 1 as submitted by Franjo Construction Corporation in the total amount of \$73,544.40 for the work completed as of November 30,2022

4. Consent Order Update

- a. Baseline Due Diligence (BLDD) Response to DEP
 - i. Baseline due diligence includes a review of flow data, hydraulic models, and the exhibits as they were presented in the COA.
 - ii. MSSMA is planning to issue our due diligence response by years end.
- b. Source Reduction Project Considerations
 - i. M-44 looking for I/I reduction opportunities. Currently assessing ALCOSAN flow monitoring data. Considering switching Drnach monitors to this sewershed.
 - ii. M-45 – Homestead in permitting stage of sewer separation project with new storm sewer being installed at McClure. Looking to sync with this project. More project information is needed. MSSMA team will continue coordinating with Homestead and ALCOSAN.
 - iii. M-49 – Regional repairs in construction. Flow monitoring ongoing. Phase I CCTV repairs listed. Phase II CCTV project upcoming.

5. 2022 CCTV Phase II Inspections and Repairs

- a. Approx. 65,000 LF of CCTV estimated in Phase II
- b. Estimated cost \$200,000
- c. Project plans completed. Project tentatively scheduled for Spring 2023.

6. Manhole Inspections along Homestead Run Trunk Sewer System

- a. 1/3 of manhole inspections (18 of 54) complete
- b. Remaining inspections to be completed early 2023.

7. ALCOSAN Transfer Agreement

- a. GNT Law, MSSMA and Hatch had discussions regarding easements, responses, process, and the information needed to transfer the 3 trunk sewers (i.e. M-45, M-44, M-49)
- b. Transfer process likely to begin early 2023

8. Rate Study

- a. Sewer rates have been evaluated and revised based on the initial review meeting with the board on 11/22/22.

9. PA DCED Covid-19 ARPA H2O PA – Water supply, Sanitary Sewer and Storm

Water Grant Projects (Due 12/22/22)

- a. Hatch developing two separate grant applications for projects under \$500K which focus on Phase I CCTV I/I reduction and sewer rehabilitation.
- b. The projects require 15% matching funds from the Authority.

10. Upcoming Meetings

- a. 3RWW Funders Roundtable, Money for Municipalities in-person meeting, scheduled on Thursday, December 8th from 9AM-11AM at Green Tree Municipal Building.
- b. GROW/Regionalization workshop with ALCOSAN, scheduled on Thursday, December 15th from 1PM-3:30PM.

SOLICITOR'S REPORT

Update on transfer agreements.

MANAGER REPORT (As Distributed)

Monthly Updates

1. 2022-01 Trunk Sewer Transfer work - Update by Engineer. Pay Estimates #1 & #2 have been received and sent over to Hatch for review and approval.
 2. 2022-02 Main Street Office Remodel – Drywall, floor leveler, and paint are in the next 2 weeks. Heading to Tri-State Furniture on Friday to look at available office furniture. Striving to be in and have our 1st meeting in the building on 01/04/23.
 3. Phase 2 CCTV and Inspection Project 2023-01 – to go out for bid. Would like to use PennBid for the project bidding in January.
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Legal Tax

1. Total collections for the month of November 2022 are as follows: \$247,628.12 total collected, less \$12,898.49 in fees and commissions equals a total NET collection of \$234,729.96.
2. Total credit card collections for the month of October 2022 (deposited in November) are as follows: \$84,752.82 total collected, less \$2,376.84 in fees and commissions equals a total NET collection of \$81,021.23.

DYE tests

1. 13 total dye test certificates were processed in November 2022. 12 were in the separate system and 1 in the combined system.

OLD BUSINESS:

3408 Main Street – Liquor store- calculation of credit

NEW BUSINESS:

None

MOTIONS:

- a. Motion to approve the meeting minutes from the Regular monthly meeting held on November 2nd, 2022 as distributed to the board. First by Mr. DeMartino. Second by Mr. Schamus. All in Favor. No opposed. Motion carries
- b. Motion to approve the payment of bills as submitted to the Board, for the period of November 1st to November 30th, 2022, in the amount of \$158,714.70. First by Mr. DeMartino. Second by Mr. Schamus. All in Favor. No opposed. Motion carries
- c. Motion to approve the gross payroll for the month of November 2022 in the amount of \$6,495.76. First by Mr. Schamus. Second by Mr. DeMartino. All in Favor. No opposed. Motion carries.
- d. Motion to approve Resolution 2022-07 for the Grant Application for the American Rescue Plan Act, through Small Water and Sewer Program not to exceed \$379,648.54 for the project CCTV Phase I deficiency Corrections. Estimated cost to be \$56,947.27 with MSSMA committing to a 15% match on the project. First by Mr. Younkens. Second by Mr. Schamus. All in Favor. No opposed. Motion carries.
- e. Motion to approve Resolution 2022-08 for the Grant Application for the American Rescue Plan Act, through Small Water and Sewer Program not to exceed \$172,562.50 for the project J35 Sewer Repair work on West Run Road. Estimated cost to be \$25,854.37 with MSSMA committing to a 15% match on the project. First by Mr. Younkens. Second by Mr. DeMartino. All in favor. No opposed. Motion carries.
- f. Motion to approve payment of Pay Estimates 1 & 2 from Insight Pipe for the 2022-01 Lining project for the deficiency project for the ALCOSAN trunk sewer transfer in the amount of \$43,733.79 which were reviewed by Hatch and recommended for payment. First by Mr. Schamus. Second by Mr. Younkens. All in favor. No opposed. Motion carries.
- g. Motion to approve the pay estimate #1 to Franjo Construction for the 2022-02 Project for the 3311 Main Street office renovations in the amount of \$73,544.40. This was reviewed by TKA Architects and Hatch and is recommended for payment. First by Mr. DeMartino. Second by Mr. Younkens. All in favor. No opposed. Motion carries.
- h. Motion to approve the following refunds on closed and final accounts:
 - 1. 1320 Ravine Street - \$70.32
 - 2. 201 W Virginia - \$111.50
 - 3. 216 E Larkspur - \$250.00

First by Mr. Younkens. Second by Mr. Schamus. All in favor. No opposed.

- i. Motion to amend the agenda to include approval of \$760.71 credit to 3408 Main Street for overages incurred during July/August 2022. First by Mr. DeMartino, Second by Mr. Schamus. All in favor. No opposed. Motion carries.

Motion to adjourn meeting at 7:25pm. First by Mr. DeMartino. Second by Mr. Schamus.

Next regular meeting to be held Wednesday, January 4th, 2023 at 6:30 pm.

AS APPROVED AT THE JANUARY 4TH, 2023 REGULAR MEETING

Matthew Bovee, Chairman, MSSMA