

MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY

REGULAR MEETING MINUTES

Wednesday September 7th, 2022

Chairman Bovee called the Meeting to Order at 6:39 pm.

Pledge of Allegiance

Mr. Bovee conducted roll call:

Present: Matthew Bovee, Tony DeMartino, Larry Schamus (absent), Dave Younkings, Jill Fleming-Salopek (absent)

Also Present: Jacquelyne Coles, Office manager
Mr. Aluguvelli, Engineer
Mr. DiLorenzo, Solicitor
Toni Cregan, Office Assistant
Mr Felix Cardozza, TKA Architects

ANNOUNCEMENTS:

none

PUBLIC COMMENTS

One member of the public attended the meeting (6:52pm), discussed the backwater valve program

ENGINEER'S REPORT (Report Attached)

1. NPDES Compliance

- a. Overflow Report Update
 - i. 0 SSO's in July 2022
 - ii. Tunnel activated 7 times in July 2022
- b. CSO/SSO Inspection Updates
- c. Summary of Homestead Run Post Stormwater report

2. Regionalization

- a. Contract 2022-01 Regionalization Sewer Repair Project
 - i. Board awarded to Insight Pipe contracted valued @ \$423,122.00
 - ii. Hatch received the signed executed contract documents from MSSMA and Insight Pipe on 09/06/22. Issued NTP to Insight effective 09/07/22
 - iii. Hatch conducted preconstruction meeting with Insight Pipe via Teams

call on 08/19 @ 9:30am. Discussed schedule, scope s, site access, access to water, laydown areas, traffic control etc.

- iv. Hatch reviewed shop drawing submittals from Insight related to pipes, CIPP design and materials, bypass pumping etc. Hatch is awaiting subcontractor submittals for spot repair, open excavations, and grouting.

3. 3311 Main St Building Renovations

- a. Project was advertised 2nd & 3rd week of August
- b. Prebid meeting was held 08/24/22
- c. Bid opening was 09/06/22
- d. Received 2 bids
 - i. Franjo Construction and Caliber Contracting
 - ii. Franjo is lowest bidder @ \$229,800.00.
 - iii. Caliber bid in @ \$296,099.39
 - iv. Hatch recommended awarding Franjo the project.

4. Consent Order Update

- a. Due diligence response to DEP
 - i. MSSMA requested 6-month time extension to DEP (new estimated deadline is 12/01/22.)
 - ii. Hatch reviewed flow data until July 2022. Refining the current base models and incorporating various projects that were completed since the baseline data was developed.
 - iii. Preliminary findings indicate the following:
 - A. M-44, Munhall and City of Pgh coordinate I/I removal projects to achieve 10% reduction at the municipal boundary connection. Coordination between all tributary communities required for CSO percent capture compliance at M-44
 - B. M-45 2022 flow data at the municipal boundary monitor generally agrees with 2008 Alcosan RFMP data. Coordination with Homestead require for CSO percent capture compliance at M-45
 - C. M-49 MSSMA, Munhall, West Mifflin, Whitaker need to coordinate I/I removal efforts to reduce SSO volume by 10%. CSO percent capture compliance at the POC in near 85%

5. Alcosan Transfer Agreement

- i. Hatch reviewed the status update on the transfer agreement received from GTN law and provided the necessary information regarding the schedule and benchmarks MSSMA is obligated to complete for the M-49, M-45, and M-44 tributary sewersheds.

6. Miscellaneous

- a. 3622 Timberwood Rd sewer connection
 - i. Evaluated alternatives for the installation of a new 8 inch private sewer

lateral connection using wye stubs and wye fittings to existing manhole located at the end of 3622 Timberwood Road.

- b. Rallys/Checkers
 - i. The DEP has reviewed and approved the sewage facilities planning module (SFPM) and the proposed official plans for the checkers and Rally's restaurant. Calculated at 3 EDU. As soon as tap-in fee is paid in the amount of \$12,700.00 for 3 EDU's, the sewage tap permit will be issued.
- c. Generator at Waterfront Sewage Lift Station
 - i. Replaced failed generator at the Munhall pump station with a new 25KW Kohler brand (model #25 CCL) generator utilizing existing automatic Transfer Switch (ATS).

7. Upcoming Projects

- a. 2022 Phase II CCTV Inspections and Repairs
 - i. Project consists of CCTV inspections of approx. 65,000 linear feet of sanitary sewer (8-24 inches). The Phase II CCTV inspections contain areas tributary to M-44 and M-49.
 - ii. Project schedule – The Phase II CCTV inspections are anticipated to begin late fall 2022.
- b. Review of Phase I CCTV Reports
 - i. Hatch has developed a summary of defects areas of excessive I&I.
 - ii. No defects requiring emergency repairs were noted. However, several significant defects were notes and will be addressed if funding becomes available.
 - iii. Areas with excessive I&I will be considered for flow reduction opportunities per the COA guidlelines for possible ALCOSAN Grow Funding.
- c. Renew NPDES General Permit (PAG-06) for Wet Weather discharges from Combined Sewer Systems
 - i. Hatch to submit Notice of Intent (NOI) before 10/17 to maintain coverage.

8. Upcoming Meetings

- a. 3WG Meeting (virtual), Thursday, September 8th, 2022 9:30-11am
- b. 3RWW, SSS Subcommittee Meeting at Green Tree Municipal Bldg Thursday September 15th, 2022 9-10:30am
- c. 3RWW, CSS Subcommittee Meeting at Green Tree Municipal Bldg Thursday September 22nd, 2022 9-10:30am
- d. Special meeting to award 3311 Main St renovation project to successful bidder - TBA

SOLICITOR'S REPORT

MSSMA is on track for all transfers. There have been productive calls with both ALCOSAN and representatives. There are no road blocks to date. Conservative estimate by

early 2023 with proper due diligence.

MANAGER REPORT (As Distributed)

Monthly Updates

1. The PMAA Conference is September 11-14, 2022 in Erie, PA. We already have a room block reserved at the conference hotel. Jackie, Toni, Tony, Dave and Matt are attending.
 2. Checker's & Rally's is on hold by the builder, MSSMA is complete.
 3. 2021 – transfer work, Insight is in the area
 4. 2022-02 Office renovation project awarded to be underway soon.
 5. Deduct Meters – will do some research, we currently do not have any provision in place
 6. West Run Rd – asphalt broken due to flooding. Is a county road, should not have paved over a manhole. Possible recourse, GTN will research.
 7. Your CFO sent over a new agreement for billing, need to review.
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Legal Tax

1. Total collections for the month of August are as follows: \$339,392.21 total collected, less \$17,606.16 in fees and commissions equals a total collection of \$321,786.05.
2. Total credit card collections for the month of July (deposited in August) are as follows: \$77,501.33 total collected, less \$3,279.24 in fees and commissions equals a total collection of \$74,222.09.

DYE tests

1. 27 total dye test certificates were processed in August 2022. 18 were in the separate system and 9 in the combined system.

OLD BUSINESS:

none

NEW BUSINESS:

1. Bid opening for Construction at 3311 Main Street.
2. Researching ways to reduce the cost of our advertising.

MOTIONS:

- a. Motion to approve the meeting minutes from the Regular monthly meeting held on August 3rd, 2022 as distributed to the board. First by Mr. Younkings. Second by Mr. DeMartino. All in Favor. No opposed. Motion carries
- b. Motion to approve the mileage distribution checks to Matt, Dave, Tony, Jackie, and Toni (minus any guest charges) for the PMAA Erie Conference. First by Mr. Younkings, Second by Mr. DeMartino. All in Favor. No opposed. Motion carries.
- c. Motion to award the 2022-02 Contract for the ADA Compliance renovations for 3311

Main Street to Franjo Construction (lowest bidder as recommended by the engineer) at \$229,800.00. First by Mr. DeMartino. Second by Mr. Youkins. All in favor. No opposed. Motion carries.

- d. Motion to approve the payment of bills as submitted to the Board, for the period of August 1st to August 31st, 2022, in the amount of \$64,549.83. First by Mr. Youkins. Second by Mr. DeMartino. All in Favor. No opposed. Motion carries.
- e. Motion to approve the gross payroll for the month of August 2022 in the amount of \$7,011.36. First by Mr. Youkins. Second by Mr. DeMartino. All in Favor. No opposed. Motion carries.
- f. Motion to approve the following refunds on closed and final accounts:
 - 1. 308 Lea Street - \$111.00

First by Mr. Youkins. Second by Mr. DeMartino. All in favor. No opposed.

Motion to enter Executive Session at 7:34pm by Mr. Youkins to discuss billing matters. No actions taken in executive session.

Motion to adjourn meeting at 7:49pm. First by Mr. Youkins. Second by Mr. Bovee.

Next regular meeting to be held Wednesday, October 5th, 2022 at 6:30 pm.

AS APPROVED AT THE SEPTEMBER 7TH, 2022 REGULAR MEETING

Matthew Bovee, Chairman, MSSMA