

MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY

REGULAR MEETING MINUTES

Wednesday May 4th, 2022

Chairman Bovee called the Meeting to Order at 6:34 pm.

Pledge of Allegiance

Toni Cregan conducted roll call:

Present: Matthew Bovee, Tony DeMartino, Larry Schamus, Dave Younkings, Jill Fleming-Salopek (absent)

Also Present: Jacquelyne Coles, Office manager
Mr. Scally, Engineer
Mr. Aluguvelli, Engineer
Mr. Nicholas, Solicitor
Mr. DeLorenzo, Solicitor
Toni Cregan

ANNOUNCEMENTS:

All meetings are advertised with log on and call in information for any members of the public who wish to attend. No public present. No requests to speak were submitted to the office.

PUBLIC COMMENTS

No members of the public were present. No requests to speak were received.

ENGINEER'S REPORT (Report Attached)

1. NPDES Compliance

- a. Overflow Report Update
 - i. 0 SSO's in March 2022
 - ii. Tunnel activated 3 times in March 2022
- b. CSO/SSO Inspection Updates – ongoing, Wes keeping us up to date

2. System O&M Updates

- a. Phase I CCTV Project (2021)
 - i. Pay application #5 (FINAL) on hold, meeting with Insight tomorrow to

discuss final review comments and remaining work. Planning to revise Pay App #5.

- b. Blocked pipe from roots along West Oliver Rd – MH299 towards West Run
 - i. Project complete
- c. Sewer collapse as part of hill slide near Coal Road and Ravine Street. Impact of slide is exposed sewer and required an emergency repair. Collapse was controlled with some digging and pumping. Pipe replacement complete. Backfill complete. Final restoration underway. Approx. 24ft of pipe replaced.

3. Regionalization

- a. Contract 2022-01 Regionalization Sewer Repair Project
 - i. Advertisement and Specifications are ready
 - A. Details: Prebid on 5/31 and bid opening on 06/13
 - ii. 3RWW Meetings
 - A. 5/12 at Greentree will focus on Regionalization (binder)
 - B. 5/19 Separate Sanitary Sewer (SSS) Subcommittee
 - C. 5/26 Combines Sewer System (CSS) Subcommittee

4. Consent Order Update

- a. Baseline due diligence period ends 5/31, unless extension is granted
 - i. Exhibit information and naming of structures
 - ii. Recalculate and compare GPIMD
 - iii. Review model and submit revised model geometry
 - iv. Understanding of 10% reduction and concepts for reduction projects
- b. Due Diligence:
 - i. Response due 05/31/2022
 - A. GIS Maps estimating M-44, M-45, and M-49 tributary areas, EDU counts, inch-miles, and areas.
 - B. GPIMD and percent capture calcs for MSSMA monitor locations.
 - C. Markup of model discrepancies

SOLICITOR'S REPORT

Nothing to report

MANAGER REPORT (As Distributed)

Consent Order Updates:

- 1. Due diligence work is still ongoing for the 3 POC locations, Engineering is going to request an extension.

GROW # 7:

1. LOI was submitted by Engineer

Phase 1 (CCTV) O&M

1. Pay Estimates for Phase 5 CCTV work by Insight is received and reviewed by the engineer.

2021 FINANCIAL AUDIT

1. Audit has been underway since the beginning of April. The last update from Maher Duessel is that it should be complete with report by June DCED due date.

Monthly Updates

1. Resolution for the M49 Transfer for Regionalization was sent to ALCOSAN. This will allow them to complete all of the NPDES Permit research.
2. Emergency Repair on Coal Road is being completed.
3. DEP confirmed that new connections larger than 1 EDU will need to go through the entire planning process through the DEP. I was also informed that the DEP is NOT accepting the "mailer" applications for exemptions
4. An email has been sent to the Borough Solicitor and Dave Cannon about the resolution that will be needed for Checkers and Plate Mill sites, in order to get the tap-in permits issued.
5. This is the final year for Maher Duessel. RFP's will go out and will be advertised for the 2022, 2023, and 2024 audits
6. The Legal Tax Services contract is up this year. Discussions to follow to make decisions for MSSMA moving forward.
7. The PMAA Conference is September 11-14th, 2022 in Erie, PA. Office needs confirmation on who is attending to finalize reservations. Room block is on hold.

Legal Tax

1. Total collections for the month of April are as follows: \$258,770.25 total collected, less \$10,495.27 in fees and commissions equals a total collection of \$245,553.39.
2. Total credit card collections for the month of March are as follows: \$88,283.83 total collected, less \$2,466.19 in fees and commissions equals a total collection of \$84,066.77.

DYE tests

1. 11 total dye test certificates were processed in April. 8 were in the separate system and 3 in the combined system.

OLD BUSINESS:

1. 4500 Main Street backwater valve replacement – spoke with customer. Advised to turn in supporting documentation
2. Edge AI pilot program

NEW BUSINESS:

1. Architect for 3311 Main Street for office design
2. Received an as-is layout/blue print of the build of the building

MOTIONS:

- a. Motion to approve the meeting minutes from the Regular monthly meeting held on April 6th, 2022 as distributed to the board. First by Mr. DeMartino. Second by Mr. Younkins. All in Favor. No opposed. Motion carries.
- b. Motion to approve the payment of bills as submitted to the board for the period of April 1st, 2022 to April 30th, 2022 in the amount of \$702,130.33 (this contains the quarterly payments to ALCOSAN and Homestead) First by Mr. Demartino. Second by Mr. Younkins. All in favor. No opposed. Motion carries.
- c. Motion to approve the gross payroll for the month of April 2022 in the amount of \$7011.36. First by Mr. DeMartino. Second by Mr. Younkins. All in Favor. No opposed. Motion carries.
- d. Motion to approve Resolution # 2022-04 approving the purchase of real estate known as 3311 Main Street Munhall, PA 15120, parcel ID# 132-S-111, from the Anthony Fernando Gentile Living Trust. First by Mr. DeMartino. Second by Mr. Schamus. Opposed by Mr. Younkins. Majority favors. Motion carries.
- e. Motion to approve the workman's comp insurance with AMTRUST for an annual rate of \$513.00. Rate is still at the state minimum. First by Mr. Younkins. Second by Mr. DeMartino. All in favor. No opposed. Motion carries.
- f. Motion to approve the wire transfer of \$179,900.00 plus fees from the general fund for purchase of 3311 Main Street Munhall, PA 15120 the day before closing. First by Mr. Schamus. Second by Mr. DeMartino. Opposed by Mr. Younkins. Majority favors. Motion carries.
- g. Motion to release advertisement for a bid for the deficiencies and corrections project for ALCOSAN transfer as recommended by the engineer. First by Mr. DeMartino. Second by Ms. Schamus. All in favor. No opposed. Motion carries.
- h. Motion to approve the following refunds on the closed and final accounts:
 - a. 3712 Venango Ave - \$75.50
 - b. 1151 Ravine St SSL - \$29.25
 - c. 1151 Ravine St SSL #R - \$40.50
 - d. 4130 Shady Ave - \$31.75
 - e. 208 E 19th Ave - \$37.00

First by Mr. Schamus. Second by Mr. Younkins. All in favor. No opposed. Motion carries.

- i. Motion to amend agenda for 1 addition item to modify the GRANT totals. First by Mr. DeMartino. Second by Mr. Schamus. All in favor. No opposed. Motion carries.
- j. Motion to amend the grant application under resolution 2022-02 to a total of \$159,108.00 to accommodate a newer year model of vehicle. First by Mr. DeMartino, Second by Mr. Schamus. Opposed by Mr. Younkins. Majority favors. Motion carries.

Adjournment at 7:46pm. First by Mr DeMartino. Second by Mr. Younkins
Meeting Adjourned.

Next regular meeting to be held Wednesday June 1st, 2022 at 6:30 pm.

AS APPROVED AT THE JUNE 1ST, 2022 REGULAR MEETING

Matthew Bovee, Chairman, MSSMA