

**MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY**  
**REGULAR MEETING MINUTES**  
**Wednesday April 5<sup>th</sup>, 2023**

Chairman Bovee called the Meeting to Order at 6:37 pm.

Pledge of Allegiance

Mrs. Coles conducted roll call:

Present: Matthew Bovee, Tony DeMartino, Larry Schamus (absent), Dave Younkins, Jim Barca

Also Present: Jacquelyne Coles, Office manager

Mr. Aluguvelli, Engineer

Mr. Scally, Engineer (via Zoom)

Mr. Boring, Solicitor

Toni Cregan, Office Assistant

ANNOUNCEMENTS:

No announcements

PUBLIC COMMENTS

No member of the public were present

ENGINEER'S REPORT (Report Attached)

1. NPDES Compliance

- a. Overflow Report Update
  - i. 0 SSO's in February 2023
  - ii. Tunnel activated 5 in February 2023

2. Regionalization

- a. Contract 2022-01 Regionalization Sewer Repair Project
  - i. Project is completed and closed out.
  - ii. CCTV files and deliverables submitted to MSSMA on March 1, 2023.

3. 3311 Main St Building Renovations

- a. Meeting with Franjo, TKA, and Touch of Color on 03/23 to discuss issues with construction.
- b. Contractor was made aware of all issues and will be returning to the site to resolve.
- c. Final payment being held until all issues are resolved.

4. Consent Order Update

- a. Baseline Due Diligence (BLDD) Response to DEP
  - i. M-44 (West Run) Sewershed
    - A. Alcosan updated the percent capture for Homestead POC M-44 from 66% to 99%
    - B. This may have a significant benefit to the type of flow reduction required by MSSMA.
    - C. In the meantime, our flow monitoring analysis will continue within the sewershed.
  - ii. M-45 (McClure Street) Sewershed
    - A. MSSMA is considering joining with Homestead's sewer separation project.
    - B. More details regarding the project have been requested by Homestead's engineer.

- iii. M-49 (Ravine Street) Sewershed
      - A. Revised percent capture is 86% (above 85% is key)
      - B. Source reduction projects include: previous lining work, groundwater removal project (Grow 8), project from Phase I CCTV
      - C. Modeled inline storage alternative near SSO 02 as an option
- 5. 2023 Additional Flow Monitoring Plan at various sites
  - a. Additional flow monitoring is ongoing (Drnach) to identify areas for flow reduction per the COA.
- 6. 2022 Chapter 94 Municipal Wasteload Management Annual Report
  - a. PADEP Chapter 94 report was submitted to DEP on 03/31/23
  - b. ALCOSAN Chapter 94 report was submitted on 03/01/3023.
- 7. Sanitary Sewer Operation and Maintenance (O&M) Annual Report
  - a. Submitted Authority's updated O&M report update to PA DEP and Allegheny County Health Dept. on 03/31/23
- 8. PA DCED Covid-19 ARPA H2O PA – Water supply, Sanitary Sewer and Storm Water Grant Projects (Due 12/22/22)
  - a. 2 projects submitted for grant funding
    - i. Sanitary Sewers repairs project from Phase I CCTV
    - ii. J35 Sewer replacement project
  - b. Decision anticipated June/July 2023
    - i. Action required – resolution for sanitary sewers repairs project from Phase I CCTV
- 9. ALCOSAN GROW LOI Cycle 08 for groundwater removal at 1800 Whitaker Way
  - a. Submitted GROW grant funds letter of interest on 03/31/823 for the disconnection of an 8-inch VCP abandoned sewer that is allowing groundwater to flow into MH 929 located at Whitaker Way
  - b. Investigative work including photos, video an dye testing completed.
- 10. West Mifflin Homeville Pump Station (HVPS) upgrade – bypass
  - a. West Mifflin is upgrading the Homeville pump station and is currently bypassing all flow from pump station to MSSMA's sewer system.
    - i. MSSMA and ALCOSAN are gathering information including past flow monitoring data, current flow monitoring, and modeling.
    - ii. MSSMA had inspected overflow structures on 03/24 – no observed SSO's
- 11. 2023 CCTV Phase II inspections and repairs
  - a. Design completed for PHASE II CCTV project (55,000 LF)
    - i. Confirm advertisement, prebid, and opening bid dates
- 12. Other Items
  - a. Hatch/MSSMA performs visual inspections of SSO overflow structures within 24 hours after precipitation events greater than or equal to .25 inches. Tunnel inspections are performed when safe.
    - i. 30 inspections were completed in 2022 and 5 so far in 2023
    - ii. Reports are sent to MSSMA after every inspection.
  - b. Next cycle of Homestead Run manhole inspections are to be scheduled this summer with Creative Enterprises.
- 13. Upcoming Meetings

- a. 3RWW – 3WG meeting, Thursday 04/13/2023 @ 9am at Green Tree Municipal Building
- b. 3RWW – SSS Subcommittee meeting, Thursday 04/20/23 @ 9am at Green Tree Municipal Building
- c. 3RWW – CSS Subcommittee meeting, Thursday 04/27/23 @ 9am at Green Tree Municipal Building

SOLICITOR'S REPORT

Recap of the meeting that Mr. Nicholas and Mrs. Coles attended with borough council to discuss the Alcosan trunk transfers.

MANAGER REPORT (As Distributed)

2022-02 Main Street Office ADA Remodel

1. Punchlist items are still being completed

Phase 2 CCTV and Inspection Project 2023-01

1. Phase 2 is twice the size of Phase I (Garden plan). This project is estimated to be 55,000 LF of sewer line to be inspected. This is part of our O&M plan of CCTV of the entire borough every 5 years.

Deduct Meter Program

1. To prepare for the upcoming summer months and pool season, a deduct meter policy and system would benefit some of the parks, so they are not paying for water consumption on the sewage account for water to keep the grass green

Monthly Updates

1. The new rates have been advertised on this month's sewage bills.
2. Base Line Due Diligence (BLDD) for the Phase 2 COA is being finalized by the Engineer to be submitted to the regulatory agencies.
3. Chapter 94 reports to Alcosan and DEP have been completed by the consulting engineer. Hard copies available in office.
4. Homeville pump station has been in bypass since 03/17/23. This a WMSSMA and Alcosan issue and is being handled by them.
5. Gary @ WMSSMA has asked if we were making progress on the ingress/egress at the Waterfront Pump Station. They asked if we were planning on making a pad for the vector truck. It is difficult to get the truck over the curb.
6. The new generator at the pump station was not cycling correctly, and running its weekly tests, so PALCO came out and did a service call on it.
7. WMSSMA will send out an old pump to be repaired to have as a back up. Estimated cost is \$7200.00

Legal Tax Deposits

1. Total collections for the month of March 2023 are as follows: \$309,014.55 total collected, less \$16,320.99 in fees and commissions equals a total NET collection of \$292,693.56.
2. Total credit card collections for the month of February 2023 (deposited in March 2023) are as follows: \$88,546.67 total collected, less \$4,010.47 in fees and commissions equals a total NET collection of \$84,536.20.

Dye Tests

1. There was a total of 17 dye test certificates processed in March 2023. 11 of them were in the separate system with 6 in the combined system.

OLD BUSINESS:

None

NEW BUSINESS:

None

MOTIONS:

- a. Motion to approve the meeting minutes from the Regular monthly meeting held on March 1<sup>st</sup>, 2023 as distributed to the board. First by Mr. DeMartino. Second by Mr. Barca . All in favor. No opposed. Motion carries
- b. Motion to approve the payment of bills as submitted to the Board, for the period of March 1<sup>st</sup>, 2023 to March 31<sup>st</sup>, 2023, in the amount of \$48,190.89. First by Mr. Younkings. Second by Mr. DeMartino. All in favor. No opposed. Motion carries
- c. Motion to revise the grant application for the PHASE I CCTV sewer repair project as submitted to the PA Small Water and Sewer program Grant in the amount of \$146,678.13. First by Mr. Younkings. Second by Mr. Barca. All in favor. No opposed. Motion carries
- d. Motion to approve the gross payroll for the month of March 2023 in the amount of \$7,073.70. First by Mr. Barca. Second by Mr. DeMartino. All in favor. No opposed. Motion carries.
- e. Motion to approve the refunds on the following closed/final accounts:
  - 1813 West Street - \$691.44
  - 2907 Homestead Duquesne Road - \$64.76
  - 115 E Virginia Ave - \$7.70
  - 2102 West Street - \$52.95
  - 2110 West Street - \$30.45
  - 3800 Chester - \$9.75
  - 143 Video Drive - \$90.50
  - 604 E 18<sup>th</sup> Avenue - \$36.14

First by Mr. Younkings. Second by Mr.DeMartino. All in favor. No opposed. Motion carries.
- f. Motion to amend the agenda to include approval of the repair of the spare pump for pumpstation not to exceed \$7500.00 and to approve the transfer agreements to ALCOSAN for the points of connection at M-44, M-45, and M-49. First by Mr. Younkings. Second by Mr. DeMartino. All in favor. No opposed. Motion carries.
- g. Motion to approve the Transfer Agreements for the ALCOSAN points of connections for M-44, M-45, and M-49. First by Mr. DeMartino, Second by Mr. Barca. All in favor. No opposed. Motion carries.
- h. Motion to approve the repair of the spare pump being held at West Mifflin for use as a spare, not to exceed \$7500.00. First by Mr. Younkings, Second by Mr. DeMartino. All in favor. No opposed. Motion carries.
- i. Motion to enter executive session to discuss professional services. First by Mr. Younkings. Second by Mr. Barca. All in favor. No opposed. (enter into executive session). Exited Executive session at 8:51pm
- j. Motion to hire LSSE to represent the Authority in Engineering Services. First by Mr. Younkings. Second by Mr. Barca. All in favor. No opposed. Motion carries
- k. Motion to adjourn at 8:53pm. First by Mr. Younkings. Second by Mr. DeMartino. All in favor. No opposed. Motion carries.

Next regular meeting to be held Wednesday, May 3<sup>rd</sup>, 2023 at 6:30 pm.

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AS APPROVED AT THE MAY 3<sup>RD</sup>, 2023 REGULAR MEETING

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*Matthew Bovee, Chairman, MSSMA*