

**MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY  
REGULAR MEETING MINUTES  
Wednesday February 1<sup>st</sup>, 2023**

Chairman Bovee called the Meeting to Order at 6:31pm.

Pledge of Allegiance

Mrs. Cregan conducted roll call:

Present: Matthew Bovee, Tony DeMartino, Larry Schamus, Dave Younkings  
(absent), Jim Barca

Also Present: Jacquelyne Coles, Office manager  
Mr. Aluguvelli, Engineer  
Mr. Boring, Solicitor  
Toni Cregan, Office Assistant

ANNOUNCEMENTS:

New board member – Jim Barca. Mr. Bovee welcomed Jim to the Authority.

PUBLIC COMMENTS

none

ENGINEER'S REPORT (Report Attached)

1. NPDES Compliance

- a. Overflow Report Update
  - i. 0 SSO's in December 2022
  - ii. Tunnel activated 6 in December 2022

2. Regionalization

- a. Contract 2022-01 Regionalization Sewer Repair Project
  - i. Insight completed sewer repairs and lining work in December 2022 and submitted all deliverables in January 2023. All satisfactory.
  - ii. Hatch recommends the board to approve the final pay application #3 in the total amount of \$379,266.71.

3. 3311 Main St Building Renovations

- a. TKA performed onsite walk-through inspections on 01/10/23 and 01/26/2023 and prepared a detailed construction punch list for Franjo before project closeout.
- b. As of 01/31/23, there are a few outstanding items pending for completion by

- Franjo. (as indicated in the Punchlist items)
- c. Based on reviews of the work in place during recent site visits, TKA recommends the board to approve the following pay applications in the total amount of \$153,193.35
    - i. Pay application #2 - \$123,139.57
    - ii. Pay application #3 - \$11,880.00
    - iii. Pay application #4 - \$18,173.78 – TKA recommends holding \$5,000 in retainage until all punch list items are complete.
4. Consent Order Update
    - a. Baseline Due Diligence (BLDD) Response to DEP
      - i. MSSMA is planning to issue our due diligence in February 2023. Baseline Due Diligence includes a review of flow monitoring data, hydraulic models, and the exhibits as they were presented in the COA.
  5. 2023 Additional Flow Monitoring Plan at various sites
    - a. First month of flow monitoring data is completed at 3 sites (West Run, J38, J35). Flow data to be provided by the end of February 2023. All sites show infiltration and I/I responses.
    - b. Flow monitors to be moved to MH 915/ 916 area at 22<sup>nd</sup> Ave. and West Run for additional monitoring.
  6. PADEP 2022 Chapter 94 Municipal Wasteload Management Annual Report
    - a. PADEP Municipal Wasteload Mgmt Annual report due 03/31/2023.
    - b. ALCOSAN Municipal Wasteload Mgmt Annual report due 03/01/3023.
  7. PA DCED Covid-19 ARPA H2O PA – Water supply, Sanitary Sewer and Storm Water Grant Projects (Due 12/22/22)
    - a. Currently, grant applications are under review with a grant manager.
    - b. DCED anticipates awarding projects in July 2023.
  8. Grow/Regionalization workshop with ALCOSAN to discuss Source Reduction Project- McClure Sewer Separation
    - a. HATCH/MSSMA scheduled a workshop meeting with ALCOSAN on Dec 15 to discuss GROW funding for McClure sewer separation project M-45 sewershed for I/I reduction opportunities.
    - b. Homestead currently in the permitting stage of a large sewer separation project with new storm sewer being installed at McClure.
    - c. Performed high level hydraulic analysis and evaluated flowrates, prepared concept plans for various sewer separation scenarios, and prepared preliminary cost estimates to synchronize with the project.
  9. 2022 CCTV Phase II Inspections and Repairs
    - a. Approximately 55,000 LF of CCTV estimated in Phase II. Estimated cost

\$200,000.00

- b. Project plans completed. Project tentatively scheduled for spring 2023.

#### 10. Manhole Inspections along Homestead Run Trunk Sewer System

- a. Pending manhole inspections to be completed in early 2023.

#### 11. ALCOSAN Transfer Agreement

- a. MSSMA is on track for transfer on the three trunk sewers to ALCOSAN (i.e M-45, M-44, and M-49). The transfer is likely to begin in early 2023.

#### 12. Upcoming Meetings

- a. 3RWW – 3WG meeting, Thursday 02/09/23 @ 9am at Green Tree Municipal Building
- b. 3RWW – SSS Subcommittee meeting, Thursday 02/16/23 @ 9am at Green Tree Municipal Building
- c. 3RWW – CSS Subcommittee meeting, Thursday 02/23/23 @ 9am at Green Tree Municipal Building

### SOLICITOR'S REPORT

Mr. Boring briefed our new board member on the consent order agreement and transfer agreements.

### MANAGER REPORT (As Distributed)

#### **Monthly Updates**

1. Staff is working out of the building.
2. Waiting on punch list items to be completed before approving pay estimate #4 to FRANJO construction.
3. Board member trainings are available.

#### **Legal Tax**

1. Total collections for the month of January 2023 are as follows: \$208,128.72 total collected, less \$10,082.01 in fees and commissions equals a total NET collection of \$198,046.71.
2. Total credit card collections for the month of December 2022 (deposited in January 2023) are as follows: \$96,850.07 total collected, less \$3999.49 in fees and commissions equals a total NET collection of \$92,850.58.

#### **DYE tests**

1. 26 total dye test certificates were processed in January 2023. 25 were in the separate system and 1 in the combined system.

### OLD BUSINESS:

1. Billing selection

2. Holiday dinner date

NEW BUSINESS:

1. Board member trainings available

MOTIONS:

- a. Motion to approve the meeting minutes from the Regular monthly meeting held on January 4<sup>th</sup>, 2023 as distributed to the board. First by Mr. Schamus. Second by Mr. DeMartino . 1 Abstention. No opposed. Motion carries
- b. Motion to approve the payment of bills as submitted to the Board, for the period of January 1<sup>st</sup>, 2023 to January 31<sup>st</sup>, 2023, in the amount of \$1,002,948.22. First by Mr. Schamus. Second by Mr. DeMartino. 1 Abstention. No opposed. Motion carries
- c. Motion to approve the gross payroll for the month of January 2023 in the amount of \$7,073.70. First by Mr. DeMartino. Second by Mr. Schamus. 1 Abstention. No opposed. Motion carries.
- d. Motion to ratify the approval of the Legal Tax Contract that was approved on January 12<sup>th</sup>, 2023 by electronic vote. First by Mr. Schamus. Second by Mr. DeMartino. 1 Abstention. No opposed. Motion carries.
- e. Motion to approve the Insight Pipe pay application #3 (final) for the deficiency and corrections project 2022-01 in the amount of \$379,266.71 upon recommendation of the engineer. First by Mr. DeMartino. Second by Mr. Schamus. 1 Abstention. No opposed. Motion carries.
- f. Motion to approve pay application #2 and pay application #3 for the 3311 Main Street project being completed by FRANJO Construction. Recommendation from TKA and Hatch to pay \$133,081.82 (pay app #2 \$123,139.57 and pay app #3 \$9,942.25). First by Mr. DeMartino. Second by Mr. Schamus. 1 Abstention. No opposed. Motion carries. The architect and engineers recommendations for pay application #4 are noted. The Board decided to withhold payment of application #4 until all work is completed.
- g. Motion to approve the 2023 budget as discussed during the December 2022 Regular monthly meeting. First by Mr. Schamus. Second by Mr. DeMartino. 1 Abstention. No opposed. Motion carries.
- h. Motion to approve the refunds on the following closed/final accounts:  
120 E. Virginia - \$112.50  
First by Mr. DeMartino. Second by Mr. Schamus. 1 Abstention. No opposed. Motion carries.
- i. Motion to enter executive session by Mr. DeMartino at 7:52pm
  1. No actions taken in executive session.

Motion to adjourn meeting at 8:20pm. First by Mr. DeMartino. Second by Mr. Barca.

Next regular meeting to be held Wednesday, March 1<sup>st</sup>, 2023 at 6:30 pm.

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AS APPROVED AT THE MARCH 1<sup>ST</sup>, 2023 REGULAR MEETING

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*Matthew Bovee, Chairman, MSSMA*