

Munhall Sanitary Sewer Municipal Authority

3311 Main Street • Munhall, PA 15120 • 412-464-7373

info@mssma.us

Sewer Certification Letter and Dye Test Certification Protocol 2022

Sewer Certification Letter/Lien Letter Requests (LEGAL TAX will complete):

- LIEN AND CERTIFICATION LETTERS will not be released without a passing POINT OF SALE DYE TEST CERTIFICATION (Instructions are listed below);
- A Sewer Certification letter is \$30.00 PER PARCEL or LOT & BLOCK; ALL Checks must to be made payable to Legal Tax Service, and mailed with a self-addressed/stamped envelope to P.O. Box 10020, Pittsburgh, PA 15236
- ALL letters must provide the Lot & Block number, Address, and the proposed closing date (at least 21 days prior to closing);
- Letters that do not have a self-addressed stamped envelope will receive the information via email or fax. ORIGINAL letters will NOT be sent without a prepaid envelope;
- FEDEX and UPS requests will be accepted, but not returned via overnight service, unless a return envelope is provided. If a return envelope is not provided, the letter will be faxed or emailed.
- MSSMA/Legal Tax will not provide updates or information verbally. All amounts must be verified in writing (by letter or email);
- Sewage bills are mailed and due monthly. If a property closing is delayed and a revised certification letter is needed, please contact Legal Tax/MSSMA and re-submit your request in writing along with \$30.00. Letters issued are valid 30 days from the date of issuance;
- FOR REFERENCE ~ Sewage is billed generally 1 month BEHIND the water service.

Dye Test Compliance Certification (MSSMA WILL COMPLETE):

ALL PROPERTIES WITHIN THE BOROUGH OF MUNHALL MUST SUBMIT A PASSING DYE TEST PRIOR TO CLOSING

- Dye Test Certification from MSSMA is Required for ALL transfers and sales. LEGAL TAX WILL NOT ISSUE A CERT LETTER WITHOUT A DYE TEST CERTIFICATE FROM THE AUTHORITY.
- The fee is \$30.00 for any SEPARATE SANITARY SEWER CONNECTION. COMBINED SANITARY SEWERS DO NOT CURRENTLY REQUIRE A PHYSICAL DYE TEST, AND DOES NOT REQUIRE A FEE. CALL MSSMA Office to confirm if not sure.
- Payment in the form of Checks/Money Orders (ONLY) made payable to MSSMA, and can be hand delivered (when available), dropped in the drop box or mailed in.
- The Owner may contact ANY Allegheny County Registered/Licensed plumber to have the dye test performed. They must provide their FULL company name, HP # and contact information on all dye test reports.
- A POSITIVE (+) connection for Sanitary and a NEGATIVE (-) connection for storm MUST BE VERIFIED.
- Dye test Requests and PASSING TEST must be submitted 21 days prior to the closing date. WE WILL NOT HONOR "RUSH" ORDERS. MSSMA will have 7-10 BUSINESS DAYS to have the information to you, once the COMPLETE and CORRECT paperwork is received. The ORIGINAL completed POINT OF SALE DYE TEST REPORT may be mailed to the Authority or dropped off to the MSSMA Office at 3311 Main Street, during regular business hours, or if completed after regular hours, it can be placed in the MSSMA drop box or emailed to tcregan@mssma.us.
- POINT OF SALE DYE TESTS ARE NOT REQUIRED FOR RE-FINANCE TRANSACTIONS.

Should any questions need to be answered please contact the MSSMA office at the number listed above or contact Toni Cregan at tcregan@mssma.us or Jackie Coles at jcoles@mssma.us

Munhall Sanitary Sewer Municipal Authority

Point of Sale / Dye Testing Report

ALL PROPERTIES SOLD WITHIN THE BOROUGH OF MUNHALL MUST HAVE A DYE TEST INSPECTION AND/OR CERTIFICATION TURNED INTO MSSMA AT **LEAST 21 DAYS PRIOR** TO CLOSING. LIEN LETTERS WILL NOT BE RELEASED WITHOUT A CERTIFICATION FROM MSSMA.

RESULTS ARE KEPT ON FILE IN THE MSSMA OFFICE AND ARE VALID FOR 1 YEAR AFTER THE TEST DATE, OR WHEN THE PROPERTY IS SOLD, WHICHEVER COMES FIRST.

Date Tested: _____ Property Address: _____

POSITIVE CONNECTION TO SANITARY SEWER: YES _____ NO _____

NEGATIVE TEST FOR ANY STORM WATER IN SANITARY: YES _____ NO _____

Call MSSMA office if assistance is needed locating manhole 412-464-7373

ALL Items BELOW are required to be Checked for and Tested if Visible and Accessible:

<u>STORM DRAINAGE ITEM</u>	<u>LOCATED?</u> <u>(YES – NO)</u>	<u>ITEM DRAINS</u> <u>WHERE?</u>	<u>PASS /</u> <u>FAIL</u>	<u>SKETCH OF PROPERTY</u> <u>(PUT ADDITIONAL INFO ON BACK)</u>
ROOF LEADERS (X) _____				
FRESH AIR VENT (FA)				
DRIVEWAY DRAIN (DD)				
AREA DRAIN (AD)				
SUMP PUMP (INTERIOR)				
STAIRWELL DRAIN (SD)				
WINDOW WELL (WW)				
OTHER: _____				

TEST CONDUCTED BY: _____ HP # _____

SIGNATURE: _____ DATE: _____

COMPANY: _____ PHONE #: _____

ADDRESS: _____ EMAIL: _____

BELOW IS FOR MSSMA USE ONLY:

2008/2016 DYE TEST: PASS FAIL FINAL INSPECTION CONDUCTED: _____

NOTES: _____