

MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY

REGULAR MEETING MINUTES

Wednesday December 1st, 2021

Chairman Bovee called the Regular Business Meeting to Order at 6:35 pm.

Pledge of Allegiance

Jackie Coles conducted roll call:

Present: Matthew Bovee, Tony DeMartino, Larry Schamus (absent), Joe Ballas, Jill Fleming-Salopek (absent)

Also Present: Jacquelyne Coles, Office manager
Mr. Scally, Engineer
Mr. Boring, Solicitor
Toni Cregan

ANNOUNCEMENTS:

A budget meeting was held on November 29th, 2021.
Discussed upcoming projects with engineer & solicitor
Budget is mostly finalized, we will approve in January
Rent for 2022 was added to revised budget

The Board expressed their condolences to Garrett's family.

PUBLIC COMMENTS

Meetings are advertised for public to join via phone or computer.

No members of the public were present. No requests to speak were received.

ENGINEER'S REPORT (Report Attached)

1. Regulatory Compliance
 - a. Overflow Report Update
 - i. 0 SSO's (2&14) in October 2021
 - ii. Tunnel activated 7 times October 2021
 - iii. Field inspections of outfalls need to continue

- A. DMR's are completed based on flow info
- B. Tunnel CSO's need inspected at ¼ inch of rain
- C. Dry weather inspections need done yearly

2. System O&M Updates

- a. Phase I CCTV Project (2021)
 - i. Project is going well
 - ii. Progress Payment Application #1
 - A. Recommending payment to Insight Pipe for \$10,09351
- b. Collapsed pipe near Ravine Street and Coal Rd. requires repair
 - i. Point repair recommended – see if we can fit in schedule, try WM first, then local contractor.

3. Consent Order Update

- a. No official documents received yet
- b. Due diligence review
 - i. Exhibits
 - ii. 10% GPIMPD (gallons per inch mile per day) reduction for separate sewer system
- c. Flow monitoring updates
 - i. Drnach to install M-45 and M-49 by mid-December
 - ii. Alcosan to install M-44 (West Run) comprehensive flow monitoring
 - iii. 3rd meter for Drnach pending (maybe SSO2 structure)

4. Regionalization

- a. M-49 Coordination meeting updates
 - i. Spoke with WM. Clarified some of the repairs on which boro is responsible for which repairs.
- b. GROW 7 progress updates
 - i. Identify defects that are regional and cause I&I
 - ii. Provide flow/camera work to show how the infiltrations amounts are calculated

SOLICITOR'S REPORT

Nothing for public consumption.

MANAGER REPORT (As Distributed)

Tap-ins

- 1. No update – we are still waiting for the Phase II consent order to be issued from the

DEP for the “hybrid” and CSO communities.

Consent Order Updates:

1. No update.

Phase 1 (CCTV) O&M

1. Pay estimate for payment #1 has been received and reviewed by Engineer

Monthly Updates

1. M49 GROW project is ongoing and meeting with 3RWW, Alcosan, West Mifflin and Whitaker regularly. Met with municipalities only on November 23rd and meeting is schedule for December 14th, 2021.
2. Meeting with Creative Enterprises to go over and show what work needs to be done
 - a. Encasement of exposed pipe near culvert
 - b. Repair of sealed SSO in creek. SSO is still sealed, but exposed
 - c. Replacing frames on manholes that are loose.
 - d. Locate missing or covered/hidden manholes

Legal Tax

1. Collections will be emailed for October and November
2. In active terminations, 20 accounts submitted this week

DYE tests

30 total dye test certificates were processed in November. 25 were in the separate system and 5 in the combined system.

OLD BUSINESS:

Waiting for Phase 2 Consent Order to be issued
Meeting held with borough about rental of space at the new building

NEW BUSINESS:

Discussed payment of the Insight Pipe Progress payment.

MOTIONS:

- a. Motion to amend this months published agenda to include approval of October minutes, approval of October bills, the pay request payment for Insight Pipe initial invoice to comply with the Sunshine Act. First by Mr. Ballas. Second by Mr. DeMartino. All in Favor. No Opposed. So ordered.

- b. Motion to approve the minutes for both the October and the November (informational only) meetings. First by Mr. DeMartino. Second by Mr. Ballas. All in Favor. No Opposed. So ordered.
- c. Motion to ratify the payment of the bills for the period of September 30th through November 2nd in the amount of \$677,352.65. First by Mr. Ballas. Second by Mr. DeMartino. All in Favor. No Opposed. So Ordered.
- d. Motion to approve the payment of the bills as submitted to the board, for the period of November 3rd through November 30th, in the amount of \$15005.69. First by Mr. DeMartino. Second by Mr. Ballas. All in Favor. No opposed. So ordered.
- e. Motion to ratify the gross payroll for the month of October 2021 and approve the gross payroll for the month of November 2021 in the total amount of \$10,952.00. First by Mr. Ballas. Second by DeMartino. All in favor. No opposed. So ordered.
- f. Motion to approve the following refunds on the following accounts:
 - 1. 160 Summerfield - \$459.25
 - 2. 4118 Harvey - \$1163.00 (50% payment on overpayment)First by Mr. DeMartino, Second by Mr. Ballas. All in favor. No opposed. So ordered.
- g. Motion to ratify the payment for the Backwater Valve Replacement program for 402/404 Emerson, for Elliot Schlaich in the amount of \$11,025.00. First by Mr. Ballas. Second by DeMartino. All in Favor. No opposed. So ordered.
- h. Motion to approve the payment request #1 to Insight Pipe for the Phase 1 CCTV 2021 project in the amount of \$10,093.51 as reviewed by the engineer. First by Mr. DeMartino, Second by Mr. Ballas. All in favor. No opposed. So ordered.

Motion to adjourn meeting at 7:26pm by Mr. Ballas and Mr. DeMartino

Next regular meeting to be held Wednesday January 5th, at 6:30 pm.

AS APPROVED AT THE JANUARY 5TH, 2021 REGULAR MEETING

Matthew Bovee, Chairman, MSSMA