

# MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY

## REGULAR MEETING MINUTES

Wednesday October 6<sup>th</sup>, 2021

Chairman Bovee called the Regular Business Meeting to Order at 6:37 pm.

Pledge of Allegiance

Jackie Coles conducted roll call:

Present: Matthew Bovee, Tony DeMartino, Larry Schamus, Joe Ballas (absent), Jill Fleming-Salopek (absent)

Also Present: Jacquelyne Coles, Office manager  
Mr. Scally, Engineer  
Mr. Boring, Solicitor  
Toni Cregan  
Colin Lampark

### ANNOUNCEMENTS:

Jackie attended the pre-meeting to inform public officials from our region what they are voting on for the new consent order.

A work session was held last week to prepare for this week's meeting. No action was taken.

### PUBLIC COMMENTS

Meetings are advertised for public to join via phone or computer.

No members of the public were present. No requests to speak were received.

### ENGINEER'S REPORT (Report Attached)

#### 1. Regulatory Compliance

- a. Overflow Report Update
  - i. 2 SSO's (2&14) in August 2021
  - ii. Tunnel activated 7 times
- b. ACHD CSO inspection was completed on September 29<sup>th</sup> at 9am with Brian

at the Allegheny County Health Department.

- c. CSO Dry/Wet Weather Inspection Reporting and documentation needs. Make sure that the reports and documentation are kept.

2. System O&M Updates

- a. Phase I CCTV Project (2021)
  - i. Project awarded to Insight Pipe for \$75,965.00
  - ii. Pre-construction meeting was held on 09/22/21.
  - iii. NTP estimated 10/18/21.
- b. CCTV Sampling Project
  - i. Edge AI re-deploying later this week/next week.

3. Consent Order Update

- a. Final COA receipt status – affecting tap approvals
- b. Due diligence findings thus far
- c. Flow Monitoring – proposed locations: M49, M45, & M44. Quotes received from Drnach for monitoring the 3 locations.

4. Regionalization

- a. M-49 Coordination meeting updates
  - i. Focused on multi-municipal coordination and the next GROW grant
  - ii. Follow up meeting schedule for 10/19/21 @ 11am.

5. Development Plan – Planning Module Reviews

- a. Direction from ACHD regarding the hold on taps
- b. Organize projects considered replacement flow vs. additional flow

6. Propel School Development Plan

- a. Met applicant and discussed review and requirements.

7. Backwater Valve Replacement Program

- a. Received first completed application. Accepted application and recommending seller to proceed with the project for a 90% reimbursement once completed.

SOLICITOR'S REPORT

Nothing for public consumption. Still waiting on consent order to issue taps.

MANAGER REPORT (As Distributed)

## Tap-ins

1. We are waiting for the Phase II Consent Order to be issued from the DEP for the “hybrid” and CSO communities. Once this is done, we will be able to self-regulate tap ins, and will no longer have to send in yearly requests to the DEP for requests.

## Consent Order Updates:

1. No update.

## 2020 Workmens Comp Audit

1. Is NOW complete. The Audit Adjustment is \$842.00 that we need to pay. This is for the work that was completed in our system by subs. This was not an issue in the past, but this auditor made a point.

## Phase 1 (CCTV) O&M

1. The estimated start date is October 18<sup>th</sup>, 2021

## Monthly Updates

1. Talked to the Engineer after CSO inspection by the County Health Dept. Updates to policies and plans will need made in order to comply with our NPDES permit and how MSSMA responds and records inspections
2. We have begun discussions with Borough Council regarding space rental at the new borough building.
3. Toni is now working 5 days a week and is taking on more administrative tasks.
4. The M49 (Ravine Street) multi-municipal collaboration for Grant funds in underway. MSSMA will need to decide on taking the lead role for the 3 municipalities.
5. Budget 2022 is open. ALCOSAN rates for 2022 will be released at the end of the month.
6. 2022 Projects (Phase II CCTV)

## Legal Tax

1. Deposits for September 2021 collections were \$362,299.73, of which \$18,570.18 were paid in collection fees, NET DEPOSIT was \$343,729.55.
  - a. We have completed water terminations for the 1<sup>st</sup> round.

## DYE tests

23 total dye test certificates were processed in September. 20 were in the separate system and 3 in the combined system.

OLD BUSINESS:

Phase 2 consent order and taps waiting to be issued.

NEW BUSINESS:

MSSMA budget open for 2022, committee and meeting to be scheduled.

Mr. Bovee received solicitation for new Insurance. Advised we just renewed and would consider next year.

MOTIONS:

- a. Motion to approve the minutes from the September 1<sup>st</sup>, 2021 meeting as distributed to the Board, as long as there are no additions or corrections. First by Mr. DeMartino. Second by Mr. Schamus. All in Favor. No Opposed. So ordered.
- b. Motion to approve the payment of the bills for the period of September 1<sup>st</sup>, 2021 through October 5<sup>th</sup>, 2021, in the amount of \$21,204.40. First by Mr. Schamus. Second by Mr. DeMartino. All in Favor. No Opposed. So ordered.
- c. Motion to approve Gross payroll for the Month of September 2021 (09/10/21 and 09/24/21) in the amount of \$4665.78 (Jackie & Toni). First by Mr. Schamus. Second by Mr. DeMartino. All in Favor. No Opposed. So Ordered.
- d. Motion to approve the additional DRNACH meters @ \$1,125.00/site per month as per the letter dated August 18<sup>th</sup>, 2021. Installing 3 additional meters. First by Mr. DeMartino. Second by Mr. Schamus. All in Favor. No opposed. So ordered.
- e. Motion to approve the following refunds on the closed and final accounts:
  1. 3609 Trautman Street - \$125.00
  2. 111 Dahlia Street - \$1,142.42
  3. 1304 Margaret Street - \$19.50
  4. 352 James Street - \$54.25

First by Mr. Schamus , Second by Mr. DeMartino. All in favor. No opposed. So ordered.

- f. Motion to accept the application for the Backwater Valve Replacement program for 402/404 Emerson, approving Mr. Scaly's recommendation to proceed with the repairs. First by Mr. Schamus. Second by DeMartino. All in Favor. No opposed. So ordered.

Motion to adjourn meeting at 7:18pm by Mr. DeMartino and Mr. Schamus

Next regular meeting to be held Wednesday November 3<sup>rd</sup>, 2021, at 6:30 pm.

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AS APPROVED AT THE NOVEMBER 3<sup>RD</sup>, 2021 REGULAR MEETING

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*Matthew Bovee, Chairman, MSSMA*