

MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY

REGULAR MEETING MINUTES

Wednesday March 2nd, 2022

Chairman Bovee called the Informational ONLY Meeting to Order at 6:35 pm.

Pledge of Allegiance

Jackie Coles conducted roll call:

Present: Matthew Bovee, Tony DeMartino (absent) Larry Schamus, Joe Ballas (absent), Jill Fleming-Salopek (absent)

Also Present: Jacquelyne Coles, Office manager
Mr. Scally, Engineer
Mr. Boring, Solicitor
Toni Cregan

ANNOUNCEMENTS:

There is no quorum present at this evenings meeting. This will be an informational only session.

PUBLIC COMMENTS

Meetings are advertised for public to join via phone or computer.

No members of the public were present. No requests to speak were received.

ENGINEER'S REPORT (Report Attached)

1. NPDES Compliance

- a. Overflow Report Update
 - i. 0 SSO's in January 2022
 - ii. Tunnel activated 4 times January 2022
- b. CSO/SSO Inspection Updates – ongoing
- c. Upcoming Deadlines
 - i. Annual Chapter 94 Waste load Management Reports
 - A. Due to ALCOSAN March 1, 2022 - SUMMITTED
 - B. Due to DEP March 31, 2022 with report
1 \$100 fee has been mailed

2. System O&M Updates

- a. Phase I CCTV Project (2021)
 - i. Field Work complete
 - ii. Dye Test results
 - iii. Remaining CCTV and reports under review
 - iv. Reviewed in scope punch list items and additional items with Insight
- b. Defective Manhole – MH1076 (Hickory way behind 135 E 20th Avenue)
- c. 4500 Main Street – resident backflow preventer update

3. Regionalization

- a. M-49 Multi-municipal Coordination update
 - i. WMSSMA meeting 3/08/22 @ 10am
- b. M-44 Multi-municipal coordination update
 - i. Meeting held 03/01/22 with West Homestead, 3RWW, and Alcosan
- c. Regional Defect Updates

4. Consent Order Update

- a. Due diligence update
- b. Flow Monitoring:
 - i. Drnach meters located upstream M-45 and 2 upstream M-49
 - ii. M-44 (West Run) meter to be installed by Alcosan this week

5. Grants

- a. GROW #7 letter dated 01/01/22
 - i. LOI application due March 31, 2022
- b. LSA Statewide Grant
 - i. Application due March 15,2022

SOLICITOR'S REPORT

No updates

MANAGER REPORT (As Distributed)

Tap-Ins:

- 1. Sent to DEP electronically on Feb 28th, 2022, AFTER signatures from the borough were obtained

Consent Order Updates:

- 1. Executed copy of the order was received on February 18, 2022

GROW # 7:

- 1. LOI is due by March 31,2022

Phase 1 (CCTV) O&M

1. Pay Estimates for Phase 2 CCTV work by Insight is received and reviewed by the engineer.

Monthly Updates

1. Initial M-44 multi-municipal collaboration project has begun with our first official meeting held March 1st, 2022
2. Multi-municipal collaboration is ongoing with M-49.

Legal Tax

1. Collections for February were \$282,001.53, \$13,461.63 were deducted for fees and commissions. Net deposit was \$268,539.90.
2. January credit card collections (deposited in February) were \$74,758.50. \$3,324.92 was deducted for fees and commissions. Net deposit for January ONLINE payments were \$71,433.58.

DYE tests

12 total dye test certificates were processed in February. 9 were in the separate system and 3 in the combined system.

- Office working to make changes to dye testing form to make it easier
- Grants for Equipment are being submitted
- Contacted current council about space for MSSMA and equipment. No update.
- Creek manholes need to be inspected to check for locking bars and inner lids.
- PMAA room block for 2022 Conference in Erie has been reserved for September 11th - 14th at the Sheraton Erie Bayfront.

OLD BUSINESS:

1. Space for the MSSMA office
2. Hiring for MSSMA field personnel

NEW BUSINESS:

1. Review quote from US Municipal for COSTARS equipment
2. Approval of the signing of the transfer agreement
3. Approval to begin transfer process

MOTIONS:

No motions to consider, as this was an informational only meeting. Regular monthly bills were recommended to be paid as usual.

Adjournment @ 7:.35

Next regular meeting to be held Wednesday April 6th, at 6:30 pm.

AS APPROVED AT THE APRIL 6TH, 2022 REGULAR MEETING

Matthew Bovee, Chairman, MSSMA