

# MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY

## REGULAR MEETING MINUTES

**Wednesday January 5<sup>th</sup>, 2022**

Chairman Bovee called the Regular Business Meeting to Order at 6:43 pm.

Pledge of Allegiance

Jackie Coles conducted roll call:

Present: Matthew Bovee, Tony DeMartino, Larry Schamus, Joe Ballas, Jill Fleming-Salopek (late)

Also Present: Jacquelyne Coles, Office manager  
Mr. Scally, Engineer  
Mr. Boring, Solicitor  
Toni Cregan

### ANNOUNCEMENTS:

- a. Meeting dates – meetings remain the first Wednesday of every month. Meetings will remain virtual for the time being.
- b. Motion to keep all officer positions the same as last year. Motion by Mr. DeMartino. Second by Mr. Schamus. So ordered.
- c. Auditors, Controller
- d. Received COA from DEP and has been distributed to the Board

### PUBLIC COMMENTS

Meetings are advertised for public to join via phone or computer.

No members of the public were present. No requests to speak were received.

Tony DeMartino – informed the group about calls received regarding 3712 Venango and a call from Mark Morrison

### ENGINEER'S REPORT (Report Attached)

1. Regulatory Compliance
  - a. Overflow Report Update

- i. 0 SSO's (2&14) in November 2021
- ii. Tunnel activated 0 times November 2021

## 2. System O&M Updates

- a. Phase I CCTV Project (2021)
  - i. Initial CCTV work nearly complete in the scope of work for area mapped
  - ii. Added regionalization sewers from ALCOSAN (requiring just CCTV, access, or heavy cleaning)
- b. Collapsed pipe near Ravine Street and Coal Rd. requires repair
  - i. Putting together letter for emergency repair
- c. 4500 Main Street Basement Back-up Investigation
  - i. Roots and probable defect found at lateral connection based on historic and recent CCTV. Main sewer appears clear of defects/debris.
  - ii. Recommend homeowner to have plumber inspect lateral from property.

## 3. Consent Order Update

- a. Final COA PHASE 2 package received
  - i. Per review, recommend signing – its in the best interest of the authority
  - ii. Due diligence review
- b. Flow monitoring updates
  - i. Drnach installed 3 additional meters (1 upstream M-45 and 2 upstream M-49)
  - ii. Alcosan to install M-44 (West Run) comprehensive flow monitoring

## 4. Regionalization

- a. Regional defect project
  - i. Putting together defect package to refine cost estimates
- b. GROW 7 progress update

## SOLICITOR'S REPORT

Nothing for public consumption.

## MANAGER REPORT (As Distributed)

### **Consent Order Updates:**

- 1. Received the Phase 2 COA on December 13<sup>th</sup>, 2021

## **Phase 1 (CCTV) O&M**

1. Pay estimate for payment #2 has been received and reviewed by Engineer

## **Monthly Updates**

1. M49 GROW project is ongoing and meeting with 3RWW, Alcosan, West Mifflin and Whitaker regularly..
2. Creative Enterprise completed the following tasks:
  - a. Encasement of exposed pipe near culvert
  - b. Repair of sealed SSO in creek. SSO #12
  - c. Replacing frame and lid for “flipping” manhole on Cherry Way.

## **Legal Tax**

1. Collections for December were \$287,618.08. \$12,936.48 were deducted for fees and commissions. Net deposit was \$274,681.60.
2. November credit card collections (deposited in December) were \$104,117.88. \$5,984.35 was deducted for fees and commissions. Net deposit for November ONLINE payments were \$98,133.53.

## **DYE tests**

13 total dye test certificates were processed in December. 7 were in the separate system and 6 in the combined system.

- Mapping for any dye test is available upon request
- A “DID YOU KNOW” news letter/mailer will be on the administrative agenda to get put together and out to residents this year as part of the O&M plan for the Authority

## **OLD BUSINESS:**

1. Rental Space for MSSMA office
2. Hiring for MSSMA field personnel – executive meeting decision

## **NEW BUSINESS:**

1. Grant opportunities for 2022
  - a. Greenways/Trails & recreation
  - b. Small Water & Sewage grant

## **MOTIONS:**

- a. Motion to approve the Minutes for the January 2022 monthly meeting as distributed to the board. First by Mr. Ballas. Second by Mr. DeMartino. All in Favor. No Opposed. So ordered.

- b. Motion to approve the payment of bills as submitted to the board, for the period of December 5<sup>th</sup> through December 31<sup>st</sup>, in the amount of \$20,337.92. First by Mr. Schamus. Second by Mr. Ballas. All in Favor. No Opposed. So ordered.
- c. Motion to approve the gross payroll for the month of December in the amount of \$5,426.00. First by Mr. Schamus. Second by Mr. Ballas. All in Favor. No Opposed. So Ordered.
- d. Motion to approve the following refunds on the closed and final accounts:
  - 1. 3690 West Run Rd - \$355.70
  - 2. 1212 Commonwealth - \$69.25

First by Mr. DeMartino, Second by Ms. Fleming-Salopek. All in favor. No opposed. So ordered.

- e. Motion to accept Resolution 2022-01 approving the receipt of the Phase 2 COA from the PA DEP and ACHD for the Violation of the Clean Streams Act. This will begin the due diligence period as stated in the order. First by Ms. Fleming-Salopek. Second by Ballas. All in Favor. No opposed. So ordered.
- f. Enter in to executive session regarding personnel @ 7:38.

Next regular meeting to be held Wednesday February 2<sup>nd</sup>, at 6:30 pm.

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AS APPROVED AT THE FEBRUARY 2<sup>ND</sup>, 2022 REGULAR MEETING

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*Matthew Bovee, Chairman, MSSMA*