

MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY

REGULAR MONTHLY MEETING MINUTES

Wednesday September 5, 2018

Pledge of Allegiance

Chairman Bovee called the Regular Business Meeting to Order at 6:39 pm; A quorum was present.

Jacquelyne Coles conducted roll call:

Present: Matthew Bovee, Tony DeMartino, Larry Schamus, Joe Ballas, Jill Fleming-Salopek (Absent)

Also Present: Jacquelyne Coles-Office Administrator,
Mark Scally-Chester Engineers- Engineer,
Romel Nicholas & Nate Boring-GTN Law- Solicitors

ANNOUNCEMENTS:

Mr. Bovee Introduced Mr. Nicolas, who introduced Mr. Nate Boring who will be taking the place of Mr. Lucas who is no longer with GTN.

PUBLIC COMMENTS – None

ENGINEER'S REPORT (Report Attached)

1. Update on the ALCOSAN GROW Programs
 - a. The Round 1 Flow Analysis Nearly Complete
 - b. Round 2 Design (Behind Steel Valley HS/Griffin Field Area)
 - i. Scheduled for Fall/Winter
 - c. Round 3 Application – (Rte 837)
 - i. No Updates, but are starting to receive pre construction flow monitoring information
2. Rate Study Draft was presented to MSSMA.
 - i. These will be discussed at the Budget Meeting (TBD)
3. 220 Vivian Drive
 - a. Contractor was selected, a Scope was drafted, starting at the crushed pipe area confirming where it is connected. If it is connected to the storm, it is no longer a Sanitary issue. If it is connected to Sanitary, all of the homes on that side will be dye tested to verify any connections. We will keep everyone updated. **Mr. Bovee asked if PAWC used an outside contractor or if they did the work themselves.**
4. DCED Small Water and Sewer Grant
 - a. The purchase order for the PAWC water relocation on Louse and 16th is concerning since we haven't heard from him regarding the start of it yet..
 - b. Waiting on the arrival of materials for the contractor.

5. Flow Meter Update:
 - a. SSO's are structures that we are trying to eliminate, by doing all of the GROW work, to reach the 85% capture. **Mr. Bovee asked if it was 85% peak or total? Mr. Scally said that it was peak flows.**
6. Deficiency Correction Phase II Project
 - a. Final site inspection with Mr. Mills at DEP is going to be requested.
7. 218/218 ½ E. 18th Avenue and Walnut Way
 - a. State Pipe did a CCTV inspection and flush the line, and we are waiting for the video confirmation from them confirming the grease clogged lateral. This is a project should be put on the docket to be replaced and regraded. **Mr. Bovee wanted to make sure that the contact was made to the owner regarding our main line**
8. COA Updates
 - a. Correspondence with AECOM regarding regional sewer questions with Homestead.
 - b. Reached out to WMSSMA regarding any known activations at Homeville Pump station. Discussion regarding metering.
 - c. Responding to request for Source Control Overflow Data from 3RWW.
9. Sperhac Update
 - a. Update from Mark regarding the timeline of events that had transpired at 261 Gates in relation to the revised quote from the contractor from a contractor.
10. Grant Information
 - a. CDBG Community Driven (Storm/Sanitary)
 - b. PA Small Sewer – Authorities
 - c. CITF – Authorities

SOLICITOR'S REPORT

1. New DEP Consent Decree nothing has happened as of yet. We have been waiting on a new order as of yet. The current order had expired. Munhall was not in sync with the other Communities but will now be. The Communities involved would like to have a signed agreement by the end of December. The driving force behind the pressure behind the new order is the communities needing tap in permits, and their need for tap in permits for new developments.
2. ALCOSAN Consent Order. We have been waiting for years, and it seems to be still be waiting for it. Nothing is on the horizon as of yet.
3. The Multi-Municipal Trunk Line Sewer Take over Regionalization Program is still in the works and steps have been taken and it is moving forward. There is check list of sorts that could put us in the curve to help us get in sync with the preparation for this to happen.
4. West Mifflin Agreements – Solicitor would like to rekindle this conversation. He knows that there was an aggregate amount issue, but there was no doubt that there was some work that was done that they had benefited from.
5. Audit – 2015 is complete.
6. Terrick Litigation – Terrick vs. MSSMA Agreement scheduled for October 15, 2018 (Vince and Nate will Argue).

7. Waterfront Pump Station – in order of importance. Ownership, money's owed to us, easement site logistics. Discussion regarding the Maintenance fund and TIF, Ingress/Egress.

Mr. Nicholas wanted to wrap up by saying that he believed that when he left that the dye testing was wrapping up with and he believed it was in the 90% range. Mr. Scally confirmed.

Mr. Ballas welcomed Mr. Nicholas back the Munhall Sanitary Authority. He asked if he was ready to hit the floor running. That there are many big items that the Authority would like to accomplish.

OFFICE REPORT (As Distributed)

1. Dye Testing Policy update/discussion
2. Multi Unit dwelling billing ~ update
3. PMAA Conference ~ update
4. Dye Tests ~ Vivian / Mapledale Drive as example of inconclusive or undetermined status for dye testing purposes.
5. 2015 Audit was complete, copies were sent to the DCED, the Borough.
6. The PMAA conference is this weekend. The Agenda is
7. Legal Tax billing and collections for August 2018 were \$511,675.11. Total fees and commissions totaled \$45,932.89. Recaps are available for review and are in the book to everyone to review.
8. (20) Dye Tests were performed and paid for. (3) was sold in the combined system.
9. RECOMMENDATION TO HOLD 2 MEETINGS TO DISCUSS THE 2019 BUDGET AND RATES.

OLD BUSINESS:

1. Sperhac - As per the review of the quote provided by the contractor. Mr. Nicholas stated that we needed to put our insurance company on notice. Discussion regarding history and background on the project

NEW BUSINESS

1. Scheduling a Budget Meeting and Rate Study Review. Mr. Bovee suggested that we meet at 6pm or have the first ½ hour of the meeting and start the regular monthly meeting immediately after.

MOTIONS

- a. Motion to Approve the minutes from the regular monthly meeting from August 1, 2018, as distributed to the Board, unless there are any corrections. Mr. Ballas first. Ms. Schamus second Mr. DeMartino Abstain. Questions or Comments. So Ordered.
- b. Motion to Approve the payment of the bills as (Reviewed by the Treasurer) submitted to the Board for the period of August 1st through September 4th 2018 in the amount of \$31,670.32. Mr. DeMartino first. Mr. Schamus second. Treasurer has signed off on the bills. Questions or Comments. All in favor. No Opposed. So Ordered.
- c. Motion to approve GROSS payroll for the month of August 2018 (8/3/18 & 8/17/18, 8/31/18) in the amount of \$3,562.20. Mr. Ballas first. Mr. DeMartino second. Questions or Comments. All in favor. No Opposed. So Ordered.

- d. Motion to approve the refunds for the following property as submitted to the Board. These accounts are closed and a final bill generated.
1. 3611 Ada \$ 16.00
 2. 4034 Davis \$ 105.15
 3. 278 W. Schwab \$ 35.25
 4. 256 E James \$ 124.60
- Mr. Ballas first. Mr. Schamus second. Questions or Comments. All in Favor. So Ordered.
- e. Motion to Reimburse Jacquelyne Coles for payment for the hotel for the PMAA on her credit card in the amount of \$2,666.80 Mr. Schamus first. Mr. Ballas second. All in favor. So Ordered.

Motion by Mr. Schamus (first), to adjourn at 9:00 PM. Mr. Ballas (second). No Further questions or comments. All in favor. Meeting Adjourned.

Next regular meeting to be held Wednesday October 3, 2018, at 6:30pm.

AS APPROVED AT THE OCTOBER 3, 2018 REGULAR MEETING

Matthew Bovee, Chairman, MSSMA