

# MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY

## REGULAR MEETING MINUTES

Wednesday October 3, 2018

Pledge of Allegiance (already done with Budget meeting)

Vice Chairman DeMartino called the Regular Business Meeting to Order at 6:48 pm; A quorum was present.

Jacquelyne Coles conducted roll call:

Present: Matthew Bovee (Absent), Tony DeMartino, Larry Schamus, Joe Ballas, Jill Fleming-Salopek

Also Present: Jacquelyne Coles-Office Administrator,  
Mark Scally-Chester Engineers- Engineer,  
Nate Boring-GTN Law- Solicitors

### ANNOUNCEMENTS:

PMAA Conference – Mr. DeMartino gave an update on the conference.  
Minute Correction

PUBLIC COMMENTS – None

### ENGINEER'S REPORT (Report Attached)

1. Update on the ALCOSAN GROW Programs
  - a. Round 3 Application – approved for \$81,300 or 43%
2. Rate Study Draft was presented to MSSMA
  - a. Not much had changed, except for the last page to include the Waterfront surcharge for the pump station fees. Mr. Ballas stated that he heard that that there were not going to be Maintenance Fund going forward.
3. 220 Vivian Drive
  - a. Dye Testing and camera work was completed. The private storm drain we suspected, was actually tied into a storm sewer downstream. The homeowners were notified via letter that this is no longer a sanitary sewer issue.
4. DCED Small Water and Sewer Grant
  - a. Update from contractor, the materials were ordered, and they are planning to mobilize in about 3 weeks.
  - b. PAWC contact is no longer Steve Harhai, and contact has been attempted with several different people at American Water about the water line relocation at 16<sup>th</sup> and Louise. A water line relocation agreement will be needed in order to move forward, according to Eric at American Water.
5. Overflow Reporting:
  - a. The Drnach Overflow Report is attached to the Engineer's Report.

6. Deficiency Correction Phase II Project
  - a. Final site inspection with Mr. Mills at DEP is going to be requested.
  - b. Auditor for PennVest Loan Letter, for Action Items.
7. Back Water Device Program
  - a. Examples had been provided to the Board for different programs throughout the country. Overview of different programs.
8. Homestead Run Visit
  - a. Overview of the 9/28/2018 onsite visit.
  - b. Schubeck is scheduled to walk the entire Homestead Run, and inspect to see what is needed, if anything.

## SOLICITOR'S REPORT

1. **\*\*NO Update\*\***New DEP Consent Decree nothing has happened as of yet. We have been waiting on a new order as of yet. The current order had expired. Munhall was not in sync with the other Communities but will now be. The Communities involved would like to have a signed agreement by the end of December. The driving force behind the pressure behind the new order is the communities needing tap in permits, and their need for tap in permits for new developments.
2. ALCOSAN Consent Order. We have been waiting for years, and it seems to be still be waiting for it. Nothing is on the horizon as of yet.
3. Homestead Run (West Mifflin) – The Solicitor has tried to reach out to their Engineer, but he is out of town until October 9<sup>th</sup>.
4. Audit – 2015 is complete.
5. Terrick Litigation – Terrick vs. MSSMA Agreement scheduled for October 16, 2018 (Vince and Nate will Argue).
6. Waterfront Pump Station – in order of importance. Ownership, money's owed to us, easement site logistics. Discussion regarding the Maintenance fund and TIF, Ingress/Egress.
7. 261 Gates – No Update
8. Backwater Device -

## OFFICE REPORT (As Distributed)

1. Grow 3 Application Submission (Engineer Covered)
2. Sewer Back-up Complaints – backups have been reported and sent to our Insurance Company. I have talked to each one and gave the adjuster and insurance claim to each one.
3. Audits ~ Talked to the Auditing Firm and they stated that the 2016 Audits are nearly complete.
4. Multi- Unit Dwelling Rates and EDU calculations – Mark is going to work with what was already provided to him for the calculations on the dwelling units. October 24<sup>th</sup> @ 6:30 PM. Mrs. Coles explained how an EDU by water consumption.
5. 3RWW Conference is October 17<sup>th</sup> & 18<sup>th</sup>. I am going to pay for it and the Authority can reimburse the difference from what I was overpaid from PMAA and the cost for 3RWW. Mrs. Salopek asked how much that could be. Mrs. Coles said she was overpaid by about \$58.00 on the PMAA. The 3RWW is 85.00 + Mileage to and from Monroeville.
6. Legal Tax billing and collections for September 2018 were \$236,420.74. Total fees and

commissions totaled \$11,844.29. Recaps are available for review and are in the book to everyone to review.

7. (12) Dye Tests were performed and paid for. (1) was sold in the combined system.

#### OLD BUSINESS:

1. Rate Meeting Scheduled for October 24<sup>th</sup> at 6:30 pm.

#### NEW BUSINESS:

#### MOTIONS:

- a. Motion to Approve the minutes from the regular monthly meeting from September 5, 2018, as distributed to the Board, unless there are any corrections. Mr. Ballas first. Mr. Schamus second. Mrs. Salopek Abstain. Questions or Comments. So Ordered.
- b. Motion to Approve the payment of the bills as (Reviewed by the Treasurer) submitted to the Board for the period of September 5<sup>th</sup> through October 3<sup>rd</sup> 2018 in the amount of \$19,722.03. Mrs. Salopek first. Mr. Ballas second. Treasurer has signed off on the bills. Questions or Comments. All in favor. No Opposed. So Ordered.
- c. Motion to approve GROSS payroll for the month of September 2018 (9/14/18 & 9/28/18) in the amount of \$2,625.00. Mrs. Salopek first. Mr. Schamus second. Questions or Comments. All in favor. No Opposed. So Ordered.
- d. Motion to reimburse Tony DeMartino for expenses and mileage during the 2018 PMAA in the amount of \$58.33. Mr. Ballas first. Mr. Schamus second. Mr. DeMartino Abstains. All in Favor. No Opposed. So Ordered.
- e. Motion to reimburse Joe Ballas for expenses and mileage during the 2018 PMAA in the amount of \$59.93. Mrs. Salopek first. Mr. Schamus second. Mr. Ballas Abstains. All in Favor. No Opposed. So Ordered.
- f. Motion to reimburse Larry Schamus for mileage during the 2018 PMAA in the amount of \$58.33. Mr. Ballas first. Mrs. Salopek second. Mr. Schamus Abstains. All in Favor. No Opposed. So Ordered.
- g. Motion to reimburse Matthew Bovee for mileage during the 2018 PMAA in the amount of \$140.80. Mrs. Salopek first. Mr. Ballas second. All in Favor. No Opposed. So Ordered.
- h. Motion to approve the refunds for the following property as submitted to the Board. These accounts are closed and a final bill generated.
  1. 908 Park Place \$ 23.82
  2. 622 E 18<sup>th</sup> Ave \$ 98.44
  3. 115 W. James #117 \$ 181.35
  4. 113 Crawford \$ 50.00Mr. Ballas first. Mr. Schamus second. Questions or Comments. All in Favor. So Ordered.

Motion on the Floor by Mr. Ballas at 8:37pm to enter into executive session for possible litigation matters.

Out of Executive session and a Motion by Mr. Schamus (first), to adjourn at 9:04 PM. Mr. Ballas (second). No Further questions or comments. All in favor. Meeting Adjourned.

Next regular meeting to be held Wednesday November 7, 2018, at 6:30pm.

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*AS APPROVED AT THE NOVEMBER 7, 2018 REGULAR MEETING*

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*Anthony DeMartino, Vice Chairman, MSSMA*