

MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY

REGULAR MONTHLY MEETING MINUTES

March 7, 2018

Pledge of Allegiance

Chairman Bovee called the Regular Business Meeting to Order at 6:35 pm; A quorum was present.

Jacquelyne Coles conducted roll call:

Present: Matthew Bovee, Tony DeMartino, Larry Schamus, Joe Ballas, Jill Fleming-Salopek

Also Present: Jacquelyne Coles-Office Administrator,
Mark Scally-Chester Engineers- Engineer,
Joe Lucas-GTN Law- Solicitor

ANNOUNCEMENTS:

1. Ms. Coles stated that the ads for the meetings and Office Hours were ran in the Valley Mirror. Jackie stated that the only open item is the July Meeting date, which is the 4th of July. The date for July is tabled for now.

ENGINEER'S REPORT (Report Attached)

1. Update on the ALCOSAN GROW Programs
 - a. LOI (Letter of Intent) is due April 2nd 2018 for round 3 GROW
2. Homestead Run Interceptor/Ravine Street Emergency Repair:
 - a. State Pipe has been working in pretty wet weather. As of the date of the meeting, the work has been completed. There was significant Manhole repairs, and CIPP lining to rehab the line. There are 2 estimates that were provided by State Pipe. The Bill should be \$56,103.76 and the additional work \$20,151.35. The neighbor's wall issue will be addressed. The preconstruction photo's are available and will be reviewed.
 - b. State Pipe took advantage of the bypass pumping, to CCTV the line below the sink hole repair. There were many leaky joints and could be a GROW Program project due to the amount of infiltration.
 - i. There was a general discussion on the Homestead Run Dig project that was proposed years ago. Mr. Ballas also questioned if this was deficiency was found back in 2011. Mark stated that there were not significant remarks regarding the findings from 2011. Mark gave an update on Regionalization and the scope for that. There was also discussion on the discoloration of the water in Homestead Run.

3. Coal Road Sanitary Sewer Emergency Repair: Has been completed.
4. Rate Study to be performed and presented to MSSMA.
 - a. Is in Progress
5. Chapter 94 Report:
 - a. Was submitted to ALCOSAN along with the CSO report on March 2nd 2018

General discussion on to keep up on the Drnach Metering services. Mark suggested that we keep up with it for now, at least for the remainder of the year.

Matt asked about the bidding process for the PA Small Water Grant and the GROW 2 projects. There needs to be coordination with PA American Water.

SOLICITOR'S REPORT

1. Pump Station discussion regarding the takeover and the maintenance of the station, TIF, Waterfront and the issue about the Maintenance fund for the Pump Station and Waterfront. There was a general discussion of how the Authority should proceed on recouping the money spent on the pump station. Mr. Ballas gave a breakdown of how the TIF works and who maintains the fund. Mr. Lucas gave a detailed breakdown of events regarding the meetings and events that had transpired in regard to the Waterfront Owners and the Pump station. There was also discussion about the easements and deed restrictions. Ms. Coles was instructed to pull the invoices and bill the Waterfront/COG for the maintenance of the pump station.

Discussion for the billing for the Power Center.

2. West Mifflin Agreement update.

OFFICE REPORT (As Distributed)

1. Update on Pennvest ACH, and payments;
2. EIN merger from the old and new EIN numbers;
3. Workmens Comp update;
4. Insurance update;
5. Updates and Payments Policy;
6. Resolution for the LTS agreement, and Resolution reflecting new fees;
7. Update on Conferences and dates; Ms. Salopek and Mr. Schamus stated that they would like to attend the ALOM Conference in April in Seven Springs.
8. Missing Manhole lid update from Ravine Street;
9. No update on the Audit.
10. LTS total collections for February were a total of \$207,112.51 total fees and commissions totaled \$12,107.56 (postage, legal and commissions). Recaps are in the financial book for review. They are still billing at the 3.85% for commission and will begin the 2.85% after the Agreement and Resolution are signed, which will be for the February Billing.

OLD BUSINESS

1. None

NEW BUSINESS

1. None

PUBLIC COMMENT:

1. None

MOTIONS

- a. Motion to Approve the minutes from the regular monthly meeting of the MSSMA from February 7, 2018, as long as there are no additions or corrections. Mr. Ballas first. Mr. DeMartino second. Ms. Salopek abstained due to no being present at last month's meeting. Questions or Comments. All in Favor. No Opposed. So Ordered.
- b. Motion to Approve the payment of the bills as (Reviewed by the Treasurer) submitted to the Board for the period of February 7, 2018 through March 6, 2018 in the amount of \$28,169.77 which includes the Emergency Repair work that West Mifflin had completed on Coal Road. Ms. Salopek first. Mr. Ballas second. Questions or Comments. Mr. Ballas made the comment that West Mifflin did a great job. Mr. Scally agreed with Mr. Ballas. All in favor. No Opposed. So Ordered.

Side note of the Coal Road Emergency project, Mr. Bovee stated that from the reports that Ms. Coles conveyed regarding the Coal Road, and VCP pipe exposure. General discussion regarding the exposed VCP pipe.

- c. Motion to approve the check payment of the 2 Pennvest Loans for March only to be mailed. This is due to the State not getting the ACH set up in time for the auto debits of the payments. One check is for \$31,350.86 and the other check is for \$28,604.20. Starting in April the ACH will resume and will be taken out of our NEW Pennvest Account. Mr. DeMartino first. Mr. Schamus second. Questions or Comments. Ms. Salopek asked if the new accounts would be set up for the auto transfer by the April Payments. Ms. Coles replied yes. All in favor. No Opposed. So Ordered.
- d. Motion to approve the Legal Tax Agreement as it has been reviewed by the Solicitor. Retroactive date of February 7, 2018. Ms. Salopek first. Mr. Ballas second. Questions or Comments. All in favor. No Opposed. So Ordered.
- e. Motion to approve Resolution 2018-01 for setting the collection fees for current and delinquent accounts. Mr. Ballas first. Mr. DeMartino second. Questions or Comments. All in favor. So Ordered.

- f. Motion to approve GROSS payroll for the month of February 2017 (2/2/18 & 2/16/18) in the amount of \$2,075.00. Ms. Salopek first. Mr. Ballas second. Questions or Comments. All in favor. No Opposed. So Ordered.

- g. Motion to approve the refunds for the following property as submitted to the Board. These accounts are closed and a final
 - 1. 3465 York Street \$36.81
 - 2. 311 Vondera \$16.00Mr. DeMartino first. Mr. Ballas second. Questions or Comments. All in Favor. So Ordered.

Motion to enter Executive Session to discuss ongoing Litigation. Mr. DeMartino first. Mr. Ballas second. Executive Session at 7:49PM. All in Favor. So Ordered.

Motion by Mr. DeMartino (first), to adjourn at 8:12 PM. Ms. Salopek (second). No Further questions or comments. All in favor. Meeting Adjourned.

Next regular meeting to be held Wednesday, April 4, 2018, at 6:30pm.

AS APPROVED AT THE APRIL 4, 2018 REGULAR MEETING

MATTHEW BOVEE, PRESIDENT MSSMA