

MUNHALL SANITARY SEWER MUNICIPAL AUTHORITY

REGULAR MONTHLY MEETING MINUTES

Wednesday August 1, 2018

Pledge of Allegiance

Chairman Bovee called the Regular Business Meeting to Order at 6:38 pm; A quorum was present.

Jacquelyne Coles conducted roll call:

Present: Matthew Bovee, Tony DeMartino (absent), Larry Schamus, Joe Ballas, Jill Fleming-Salopek

Also Present: Jacquelyne Coles-Office Administrator,
Mark Scally-Chester Engineers- Engineer,
Joe Lucas-GTN Law- Solicitor

ANNOUNCEMENTS:

A Conference Call was held prior to the meeting to summarize the points of the meeting.

PUBLIC COMMENTS – Mr. Sperhac (261 Gates Drive) provided pictures of his property to accompany the email that was sent and forwarded to the Board. Mr. Sperhac stated that they were taken a few days ago. The Board reviewed the pictures that he had passed around. General discussion regarding the wall, drainage and the repair that the contractors did. He reported that the manhole is leaning. Mark reported that the vacuum test was performed in 2016 and it passed.

ENGINEER'S REPORT (Report Attached)

Mr. Sperhac interrupted the Engineer's report to ask what happens from here. Mr. Bovee said that the letter that came from the Solicitor is where the Authority stands. Mr. Sperhac asked several questions again, asking for an opinion from the Authority. Mr. Scally intervened, and Mr. Bovee stated that it was the understanding of the Board that grading the yard would solve all of the drainage issue. The quote provided included removing the wall, french drains, along with regrading. Mr. Ballas stated that this issue will not be solved at the Board Meeting. Mr. Lucas asked if the performance bond was still in place. Mr. Scally stated that he felt that he agrees about the grading of the rear yard. He does not agree with the regrading all the way to the street. Mr. Sperhac stated that he will have the contractor revise the proposal to include each separate area.

1. Update on the ALCOSAN GROW Programs
 - a. The Round 1 Reimbursement – no update
 - b. Round 2 Design (Behind Steel Valley HS)
 - i. Design and Specs are complete and ready to go.
 - c. Round 3 Application – (Rte 837)
 - i. No Updates

2. Rate Study Draft was presented to MSSMA.
 - i. No major updates since last month, but to reiterate, the Pump Station surcharge, and a 5% overall increase borough wide.
3. 220 Vivian Drive
 - a. Dye testing is the most cost effective. This is most likely a private drainage issue
4. DCED Small Water and Sewer Grant
 - a. Pre-Construction meeting with Plavchak Construction is scheduled for 11 am on July 17th at the MSSMA Office.
 - b. Waiting for submittals
 - c. Scheduled to start towards the end of August.
5. Flow Meter Update:
 - a. Despite the inactivity during heavy rain events, there was some activity at the SSO #2. There was pictures that were taken during a rain event and the SSO was covered with water, there was no way for us to know that it was activated.
 - b. ALCOSAN has flow meters in the line at Hilltop and Rte 837.
6. Deficiency Correction Phase II Project
 - a. Final site inspection with Mr. Mills at DEP is going to be requested.
7. 218/218 ½ E. 18th Avenue and Walnut Way
 - a. State Pipe did a CCTV inspection and flush the line, and we are waiting or the video confirmation from them confirming the grease clogged lateral.
8. Pump Station Easement
 - a. Mark provided a drawing for the proposed easement for the Pumpstation. General discussion regarding the proposed R.O.W.
 - b. Transducers were ordered by West Mifflin, but have not received confirmation that they were installed.

SOLICITOR'S REPORT

1. The Audit letter for 2015 was received by the solicitor, and it is drafted and will be responded to after the meeting. General discussion regarding the Audit Draft by the Board and Ms. Coles.
2. Mr. Ballas asked about the West Mifflin agreements. Mr. Lucas stated that there was a major breakdown within their system and they could not get to our work. There was a discussion about the amount that is owed for the DCP II on Homestead Run. Mr. Lucas stated that it maybe time to revisit the "in kind" services.

Chairman, Bovee asked if we could do the motions since Ms. Salopek had to leave the meeting early.

MOTIONS

- a. Motion to Approve the minutes from the regular monthly meeting from July 5, 2018, as distributed to the Board, unless there are any corrections. Mr. Schamus first. Ms. Salopek second. Questions or Comments. Roll Call Vote. Mr. Ballas, Present; Mr. Schamus, Yes; Ms. Salopek, Present, Abstain; So Ordered.
- b. Motion to Approve the payment of the bills as (Reviewed by the Treasurer) submitted to the Board for the period of July 6th through July 31st 2018 in the amount of \$507,758.81. Mr. Ballas first. Mr. Schamus second. Treasure has signed off on the bills. Questions or Comments. All in favor. No Opposed. So Ordered.
- c. Motion to approve GROSS payroll for the month of July 2018 (7/6/18 & 7/20/18) in the amount of \$2,114.54. Ms. Salopek first. Mr. Ballas second. Questions or Comments. All in favor. No Opposed. So Ordered.
- d. Motion to approve a payment to the PMAA for 142.00 to cover the amount additionally owed for the 2018 Conference. Ms. Salopek first. Mr. Schamus second. All in favor. So Ordered
- e. Motion to approve the refunds for the following property as submitted to the Board. These accounts are closed and a final bill generated.
 1. 172 W. Marigold \$ 80.56Ms. Salopek first. Mr. Ballas second. Questions or Comments. All in Favor. So Ordered.

OFFICE REPORT (As Distributed)

1. Policy Updates
2. Power Center Update (Homestead/Waterfront) documentation regarding billing) Mr. Lucas recommended an intermunicipal agreement
3. Audit ~ already discussed
4. Multi Unit dwelling billing ~ update
5. PMAA Conference ~ update
6. Dye Tests ~ Vivian / Mapledale Drive as example of inconclusive or undetermined status for dye testing purposes. Jackie and Mark will work on a guide for storm water removal for failing dye tests. General discussion on dye testing and procedures.
7. Legal Tax billing and collections for July 2018 were \$253,143.19. Total fees and commissions totaled \$13,348.71. Recaps are available for review and are in the book to everyone to review.
8. (24) Dye Tests were performed and paid for. (1) was sold in the combined system.

OLD BUSINESS:

NONE

NEW BUSINESS

NONE

Motion by Ballas (first), to adjourn at 9:10 PM. Mr. Schamus (second). No Further questions or comments. All in favor. Meeting Adjourned.

Next regular meeting to be held Wednesday September 5, 2018, at 6:30pm.

AS APPROVED AT THE SEPTEMBER 1, 2018 REGULAR MEETING

MATTHEW BOVEE, PRESIDENT MSSMA